

**PORTAGE COUNTY REGIONAL PLANNING COMMISSION  
WORK PROGRAM REPORT  
DECEMBER 2017**

**A. COMPREHENSIVE PLANNING**

**1. Farmland Preservation Plan Update**

- The State is looking for local government representatives. We have notified the Western Reserve Land Conservancy that we would like to partner with them as the local representative.

**2. Portage County Parks, Trails, and Greenways Plan**

- Working with the Park District to design a master website for all local parks.

**3. Portage County Fair Housing Program 2017- Ongoing**

- RPC oversees the Fair Housing initiatives for Portage County excluding the City of Kent. The Analysis of Impediment to Fair Housing Study is being implemented. The Fair Housing initiatives were updated in June to be consistent with the NEOSCC suggested Goals and Objectives.

**4. Portage County Comprehensive Economic Development Strategy Update (CEDS) 2017 CEDS**

- On behalf of the EDA, RPC is requesting the submission of economic development projects for EDA funding that are designed to create or retain jobs and to provide assistance to economically distressed communities.

**B. PLAN IMPLEMENTATION/SHORT TERM PLANNING**

**1. Update of Portage County Subdivision Regulations**

- We are in the process of merging subdivision regulations that work in surrounding communities. The idea is to implement good ideas that can also work here in Portage County.
- We completed our final draft reviews of the proposed Subdivision Regulations and they are being reviewed by the Prosecutor's office before we announce public meetings to discuss the proposed changes. Eventually bringing them to the County Commissioners for consideration and approval. Schedule to be announced soon. Met with Assistant Prosecutor's Office on October 9<sup>th</sup> to address legal questions posed by the Steering Committee. We should have a steering committee meeting in January to review and finalize their comments.

**C. INFORMATION SYSTEMS**

**1. Database Acquisition and Updates**

**2. Web Site**

Check out the website at [www.pcrpc.org](http://www.pcrpc.org).

**D. PLANNING ADMINISTRATION**

**1. Subdivision Regulation Administration**

**a. Subdivisions of Land (Submitted)**

|                     |                |        |
|---------------------|----------------|--------|
| Preliminary Plan    | 0 Applications | 0 Lots |
| Plats               | 0 Applications | 0 Lots |
| Replats             | 1 Application  | 2 Lots |
| Exceptional Replats | 0 Applications | 0 Lots |
| Variance            | 0 Applications |        |
| Minor Subdivisions  | 1 Application  | 2 Lots |

**b. Divisions of Land**

|                       |                        |                        |
|-----------------------|------------------------|------------------------|
| 5+Acre Lots Divisions | 6 Applications         | 6 Lots                 |
| Transfers to Adj Prop | <u>5 Applications</u>  | <u>5 Transfers</u>     |
| <b>Total</b>          | <b>13 Applications</b> | <b>10 Lots Created</b> |

**2. Zoning Text and Map Amendments**

- See community/member services

**3. Community and Economic Development Administration and Implementation**

- See CDBG Report

**E. REGIONAL COORDINATION AND OTHER CONTINUING ACTIVITIES**

**1. Other Member Services as Requested**

- Atwater Township
- Brimfield Township
- Franklin Township  
Text amendment for January meeting
- Freedom Township
- Garrettsville Village
- Hiram Township
- Hiram Village
- Mantua Township  
Continue to help coordinate the Mantua Center School development plan.
- Mantua Village

- Nelson Township
- Palmyra Township  
Met with Township representatives about an emergency management grant and Nature Works Park grant.
- Paris Township
- Randolph Township
- Ravenna City  
We met to discuss their proposed JEDD. We continue to finalize their land use plan. Also, we prepared a scope of services for a bike plan.
- Ravenna Township  
We are assisting Ravenna Township and the City of Ravenna with their JEDD.
- Rootstown Township  
We considered text language at the November meeting.
- Shalersville Township  
Discussed variance info related to a requested height increase on an industrial zoned parcel. Assisted with Project Erie and attended the December Planning Commission meeting.
- City of Streetsboro  
RPC staff submitted revised changes to Streetsboro staff about their comments to their Subdivision Regulations on March 24th. We met on March 29<sup>th</sup> to discuss the changes that are needed before we could finalize them. We revised a flow chart for their Subdivision Regulations. We discussed membership at the November meeting. We also discussed potentially using RPC services to assist with the update to their Master Plan.
- Suffield Township  
Attended their December Planning Commission meeting, related to their land use plan
- Sugar Bush Knolls
- Windham Township
- Windham Village  
We are moving forward with a land use plan. We attended their Planning Meeting on December 12<sup>th</sup>.

- 2. Non-Member Technical Assistance**
- 3. Intergovernmental Reviews-Applications Received**
  - Local-0
  - Areawide-0
  - Statewide-0
- 4. Akron Metropolitan Transportation Study (AMATS)**
- 5. Northeast Ohio Four County Regional Planning and Development Organization (NEFCO)**
- 6. Portage County Housing Services Council**
- 7. Data/Information/Graphics to Developers, Businesses, Private Sector upon Request**
  - Topography maps, aerials, wetlands, zoning, census, floodplain and subdivision information for the general public, businesses, and organizations.
- 8. Portage Development Board (PDB)**
  - We met to discuss a potential project in Portage County.
- 9. Quarterly Zoning Inspectors (QZI) Meeting**
  - The County Building Official and Water Resources Director presented their suggestions on how to coordinate with their offices. The meeting was held on Thursday, April 27 at the RPC Office. The next meeting is to be determined, but topics received included hybrid dogs (wolf mix), latest medical marijuana news and skill games. **The next meeting will be held on January 25<sup>th</sup>.**
- 10. Streetsboro Subdivision Regulations**
  - RPC staff is working with Streetsboro staff on their comments and recommended changes. We met with staff on March 29th about their latest changes.
- 11. Portage County Land Reutilization Corporation (Land Bank)**
  - Contracts for PCRPC to coordinate the meetings and assist in the preparation of any mapping and possibly some planning for the Land Bank. The next land bank meeting is scheduled for January 8<sup>th</sup> at Reed Memorial Library at 1:00 pm.

## **12. Portage County Storm Water Program – Home Sewage Repair and Replacement Program**

- The Portage County Storm Water Program has set aside \$500,000 to repair and replace home sewer systems. This is part of a three-pronged program to help homeowners with the problem of high costs to repair and replace the home sewer system. The contract for implementation is in place and we are taking applications. We had 7 new projects submitted in October to assist with the Health Department grant program. Contracts are being circulated for approval and or signatures.

## **13. Ravenna City Land Use Plan**

- Currently collecting data and mapping key elements of the City. We met with the Mayor of Ravenna in October and are working closely with the City's "core group" to develop goals, objectives, and strategies. We met with Mayor Seman to discuss next steps for community meetings and to wrap up the project. We are looking to conduct a community meeting the week of January 22<sup>nd</sup> and will meet with the City of Ravenna Planning Commission in February and City Council between March - May.

## **14. Local Government Innovation Fund County-wide Parks and Receptions Collaboration and Coordination Plan.**

- Portage County Regional Planning Commission received a \$50,000 grant to work with all the parks and park-related facilities in the County to do the following basic tasks:
  - 1) Foster Collaboration
  - 2) Inventory all park amenities/facilities in Portage County
  - 3) Discuss opportunities for resource sharing i.e. purchase of play equipment, maintenance of equipment
  - 4) Discuss opportunities to coordinate park services i.e. leagues, events, and other social activities,
  - 5) Compile facility and programming information to share with each community and a master list to be provided online for public use.
- A steering committee meeting was held on November 2nd at the RPC office. Next meeting is scheduled for February 15th.

## **5. Local Government Innovation Fund Marketing and Branding (planning) Grant.**

- This is a planning grant for the purpose of Marketing and Branding Portage County. This is not an implementation grant.
- We hope to develop dozens of ideas that will help brand Portage County and the Cities, Villages, and Townships.
- We are exploring what other communities across the nation have done to market themselves and create a list of ideas that would be made available to everyone to utilize.
- We hope to add a Live/Work/Play section to the County's website
- We also are looking to better market our local schools regionally to establish more accurately the quality of our local schools.

## **F. COMMISSION MANAGEMENT/ADMINISTRATION**

### **1. Marketing/Customer Service/Public Relations**

### **2. Other**

- **Celebrate Portage! /Visioning In Portage (VIP) - Celebrate Portage!** is to keep the key elements of the vision alive. The core concept of Celebrate Portage! is to celebrate the good to great things happening in the County. By doing so will bring greater awareness of what the County has to offer and to inspire others to action. The Awards Dinner and other events were completed on September 9<sup>th</sup>. The next Steering Committee meeting will be held on November 15th.

| Grant Submitted  | Status                             | Grant Description  | Amount                             | Adm. Revenue |
|--|------------------------------------|--|------------------------------------|--------------|
| Local Government Innovation Fund   | FUNDED                             | To create comprehensive plan for parks   | \$47,500                           | \$2,500      |
| Local Government Innovation Program (LGIF/LGIP)                            | FUNDED                             | Submitted proposal for shared access to county website in effort to better market and brand Portage County.  | \$50,000                           | \$22,500     |
| JAG<br><i>(unable to release funding decisions due to current lawsuit)</i> | Pending                            | Worked with Sheriff's Department to submit grant for 10 MDT computers  | \$74,401                           | None         |
| Healthy Food for Ohio Program  | Not Funded                         | Due to decreased availability of state funding, we are working with Windham on a different strategy that could gain a portion of financial support from this revenue stream. Met with Mayor Blewitt to conference call with Omar Elhagmusa, program officer for HFO and Elizabeth from Senator Eklund's office.  | \$250,000                          |              |
| Ohio Supreme Court Technology Grants                                       | December 22, 2017                  | Worked with Gordon Fischer, Director of Technology for Courts writing proposal drafts for submission to the Supreme Court of Ohio Grants. The grants support technology improvements for the Common Pleas Court- General Division, Common Pleas Adult Probation, Probate Court, and Ohio Juvenile Court.   | \$43,483 in total grant submission |              |
| Grant Title  | Due Date                           | Current Grant Being Considered   | Amount                             |              |
| <b>ODNR Division of Forestry: 2017 Volunteer Fire Assistance Grant</b>     | <b>January 15, 2018</b>            | The U.S. Department of Agriculture, Forest Service, through the Cooperative Forestry Assistance Act, has allocated funds to Ohio for the Volunteer Fire Assistance (VFA) Grant Program. These funds will be distributed to fire protection agencies on the basis of the Act and the federal guidelines. The grants are 50/50 matching reimbursement grants. This means a fire department that receives a grant must purchase the equipment prior to receiving reimbursement for 50% of the total project amount. | Up to \$10K                        |              |
| Ohio Public Works Commission   | Through Jan. 26, 2018 at 4:00 P.M. | The OPWC provides financing for local public infrastructure improvements through both the State Capital Improvement Program (SCIP) and the Local Transportation Improvement Program (LTIP). SCIP is a grant/loan program for roads, bridges, water supply, wastewater treatment, storm water collection, and solid waste disposal. LTIP is a grant program for roads and bridges only.   |                                    |              |

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| ODNR: Recreational Trails   | Feb. 1, 2018      | Reviewing resubmission of the Recreational Trails grant for Atwater. This grant is for development of urban trail linkages, trail head and trailside facilities; maintenance of existing trails; restoration of trail areas damaged by usage; improving access for people with disabilities; acquisition of easements and property; development and construction of new trails; purchase and lease of recreational trail construction and maintenance equipment; environment and safety education programs related to trails  | \$6.25 million available statewide |  |
| Fiscal Year 2017 Assistance to Firefighters Grant (AFG) Program           | Feb. 2, 2018      | Working with Palmyra Township on submission. This program assists first-responder organizations that need support to improve their capability to respond to fires and emergencies of all types under the AFG Program.   | \$310,500,000 Available for year   |  |
| Critical Infrastructure   | February 28, 2018 | Working with Lisa Reeves on Critical Infrastructure re-submission for Windham. Developing comprehensive project to improve Bauer and South Main Streets.  | TBD                                |  |
| ODNR: Nature Works  | May 1, 2018       | Met with Rootstown to discuss NW grant opportunity. Rootstown plans to apply to NW in May. Reviewing information for Garrettsville; and meeting with Palmyra to discuss NW for upcoming year.   | TBD                                |  |
| <b>Grant Title</b>  | <b>Due Date</b>   | <b>Grant Opportunities 30-120 Days Out</b>  | <b>Amount</b>                      |  |
| ODNR: Clean Ohio Trails Fund  | February 1, 2018  | The Clean Ohio Trails Fund works to improve outdoor recreational opportunities for Ohioans by funding trails for outdoor pursuits of all kinds. Local governments, park and joint recreation districts, conservancy districts, soil and water conservation districts, and non-profit organizations are eligible. Eligible projects include: Land acquisition for a trail, trail development, trailhead facilities, engineering and design   |                                    |  |
| Ohio EPA Grants Liter and Prevention Grants: <i>Community Development</i> | February 2, 2018  | Community Development Grants allow Ohio communities to support and expand community recycling and litter prevention efforts. Grants provide funding for equipment to support recycling collection and materials processing. Those eligible to apply include municipal corporations, counties, townships, villages, state colleges or universities, solid waste management districts and authorities, park districts, health districts, statewide recycling and litter prevention trade associations, non-profit organizations and state agencies. The grant requires 50 percent | \$3,000-\$250,000                  |  |



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|  |  | matching funds to be available and spent on the approved project. The grant period is 12 months in duration  |  |  |
| Ohio EPA Grants Ohio EPA Grants Litter and Prevention Grants: : <i>Litter Management</i> | February, 2 2018   | Litter Management Grants allow Ohio communities, local government agencies and non-profit organizations to support litter and tire amnesty collection projects. Additionally, grant funding is available to support Keep Ohio beautiful (KOB) Communities and KOB activities. Grant proposals must include an actual clean-up activity to take place on public land or public waterways. The applicant must include a commitment to provide 10 percent matching funds. The grant period is 12 months in duration.                                    | Grants are provided from \$500 to up to \$90,000 |  |
| Ohio EPA Grants Litter and Prevent Grants: <i>Scrap Tire Grants</i>                      | February, 2 2018   | Scrap Tire Grants provide financial assistance to Ohio's businesses, communities and non-profit organizations to convert manufacturing operations to accept scrap tire material, expand tire processing operations or utilize scrap tire material in civil engineering construction projects or manufactured products. Businesses or non-profit organizations must secure a local government sponsor to serve as the grant applicant. Applicants must commit to providing 100 percent matching funds. The grant has a maximum duration of 24 months. | Grants are provided from \$350,000-\$200,000     |  |
| Ohio EPA Grants Litter and Prevention Grants: <i>Recycling Market Development Grants</i> | February, 2 2018   | Market Development Grants are offered to Ohio businesses and non-profit organizations that propose to create equipment infrastructure for successful markets of recyclable materials and related products. Applicants must be sponsored by an eligible governmental agency who will serve as the grant applicant and a pass-through agency for documenting and receiving funds. The applicant must include a commitment to provide 100 percent matching funds. The grant has a maximum duration of 24 months.  | \$250,000 awarded per project category           |  |
| Portage Foundation   | February 15, 2018  | Grants for community projects throughout Portage County.   | \$2000   |  |
| NEA Art Works-Design   | SF-424 due Feb. 15, 2018<br>Proposal due Feb 20-27, 2018 | Reviewing form for RPC for submission of the planning, development, printing of Architectural guidelines for Portage County  | \$10,000-\$100,000 matching funds                |  |
| Historic Preservation Tax Credit Program:  | *Historic Documentat ion, (Part 1 & 2) Feb. 28,          | The Ohio Historic Preservation Tax Credit Program provides a tax credit in order to leverage the private redevelopment of  |  |  |

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| Round 20   | 2018 by 5:00<br>*Application /Fee Submission Deadline: March 30, 2018 by 5:00               | historic buildings. The program is highly competitive and receives applications bi-annually in March and September. <ul style="list-style-type: none"> <li>SHPO Pre-App Request Deadline: February 1, 2018</li> <li>Intent to Apply and SHPO Pre-Application Meeting Deadline: Feb. 15, 2018</li> </ul>  | TBD   |  |
| Ohio Development Services Agency: New Horizons Fair Housing Assistance Program | Rolling application   | Reviewing grant application for Fair Housing and discussing project opportunities. The New Horizons Fair Housing Assistance Program provides funds to units of local government, or consortia of units of local government, to affirmatively further fair housing and eliminate impediments to fair housing.   | Up to \$15K; \$5K for each additional jurisdiction for maximum of \$30K |  |
| <b>Grant Title</b>   | <b>Due Date</b>   | <b>Ongoing Grant Opportunities</b>   | <b>Amount</b>   |  |
| Ohio Humanities: Tourism Planning Grant and Media Planning                     | 1 <sup>st</sup> business day of each month  | When humanities perspective is integrated from a project's inception, this provides coherence throughout the planning, implementation, and later evolutions of a cultural and heritage tourism initiative. Using Ohio Humanities grants, local community organizations have developed exhibits, walking and driving tours, digital tools, and lively historical experiences  | Up to \$2K; implementation grants up to \$20K                           |  |
| Alternative Fuel Vehicle Conversion Program                                    | Ongoing as applications are deemed eligible, until all available funds have been allocated. | Ohio General Assembly in June 2016 created a new Alternative Fuel Vehicle Conversion Grant program and set aside \$5 million to be awarded for converting or replacing diesel- and gasoline-powered large vehicles to run on alternative fuels. Grants would reimburse business owners of large diesel or gasoline vehicles weighing 26,000 pounds or more (class 7 and 8) for a portion of the cost of replacing or converting the vehicle to run on compressed natural gas (CNG), liquefied natural gas (LNG) or propane autogas (LPG), including bi-fueled or dual-fueled trucks that can run on both an alternative fuel and on gasoline or diesel fuel. Grants can also cover the cost of converting one or more eligible traditional fuel vehicles into alternative fuel vehicles. This is a reimbursement program and applicants must provide their own funding to cover expenses as they are incurred. | Up to \$400,000   |  |
| USDA Community Facilities Grant and Loan                                       | Ongoing   | Provides affordable funding to develop essential community facilities in rural areas   |   |  |

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| <p>Economic Development Administration (EDA)<br/>U.S. Department of Commerce</p> <p>FY2016-2019 Planning Program and Local Technical Assistance Program</p> | <p>Ongoing</p> | <p>Through its Planning and Local Technical Assistance programs, EDA assists eligible recipients in developing economic development plans and studies designed to build capacity and guide the economic prosperity and resiliency of an area or region. The Planning program helps support organizations, including District Organizations, Indian Tribes, and other eligible recipients, with Short Term and State Planning investments designed to guide the eventual creation and retention of high-quality jobs, particularly for the unemployed and underemployed in the Nation's most economically distressed regions. Applications are accepted on a continuing basis and processed as received. This Planning and Local Technical Assistance opportunity will remain in effect until superseded by a future announcement.</p> | <p>\$300,000 ceiling</p>                        |  |
| <p>Economic Development Administration (EDA)<br/>U.S. Department of Commerce</p>  | <p>Ongoing</p> | <p>The Economic Development Administration's (EDA's) mission is to lead the Federal economic development agenda by promoting innovation and competitiveness, preparing American regions for economic growth and success in the worldwide economy. EDA fulfills this mission through strategic investments and partnerships that create the regional economic ecosystems required to foster globally competitive regions throughout the United States. EDA supports development in economically distressed areas of the United States by fostering job creation and attracting private investment</p>  | <p>\$3,000,000 ceiling;<br/>\$100,000 floor</p> |  |
| <p>Walgreens Community Grant Program</p>  | <p>Ongoing</p> | <p>Areas of need and focus include: access to health and wellness in communities; pharmacy education and mentoring initiatives; civic and community outreach; emergency and disaster relief.</p>  | <p>\$10,000</p>                                 |  |
| <p>Dominion Foundation</p>  | <p>Monthly</p> | <p>The Dominion Foundation supports nonprofit organizations dedicated to improving the economic, physical, and social health of the communities served by Dominion's companies. The Foundation focuses its grant making in 5 general categories: <u>health and human services</u>, including hunger/homeless issues and youth and senior services; <u>education</u>, including K-12 education; <u>culture and the arts</u>, including visual arts, music, theater, dance, libraries, parks, public broadcasting, and museums; <u>civic and community development</u>; and, <u>the environment</u>, including environmental education. The primary interest of the Foundation is to support programs. Support of capital</p>   | <p>\$1,000-<br/>\$15,000</p>                    |  |

|   |   | campaigns is limited & provided on an exceptional basis.  |         |              |
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| ODNR Division of Forestry: Dry Fire Hydrant Grant Program | No deadline; funds are available annually | The Ohio Department of Forestry Grant Program is focused on improving wildfire protection and fire department preparedness by providing funding assistance for dry hydrant installation.  | \$2,250 |              |
| Grant Title   | Due Date                                  | Grants To Review Again in 2018  | Amount  | Adm. Revenue |
| FEMA Fire Prevention and Safety Grants                    | TBD                                       | The Fire Prevention and Safety (FP&S) Grants are part of the Assistance to Firefighters Grants (AFG) and support projects that enhance the safety of the public and firefighters from fire and related hazards. The primary goal is to reduce injury and prevent death among high-risk populations. In 2005, Congress reauthorized funding for FP&S and expanded the eligible uses of funds to include Firefighter Safety Research and Development.   |         |              |
| FEMA SAFER grants   | TBD                                       | The Staffing for Adequate Fire and Emergency Response Grants (SAFER) was created to provide funding directly to fire departments and volunteer firefighter interest organizations to help them increase or maintain the number of trained, "front line" firefighters available in their communities. The goal of SAFER is to enhance the local fire departments' abilities to comply with staffing, response and operational standards established by the NFPA (NFPA 1710 and/or NFPA 1720).  |         |              |
| FEMA:<br>State Homeland Security Program Grants<br>(HSGP) | June 2018<br>Anticipated due date         | The purpose of HSGP is to support state, local and tribal efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. References to these priorities can be found throughout this document.  |         |              |
| FEMA:<br>State Homeland Security Program Grants<br>SHSP   | TBD                                       | The SHSP assists state, tribal and local preparedness activities that address high-priority preparedness gaps across all core capabilities and mission areas where a nexus to terrorism exists. SHSP supports the implementation of risk driven, capabilities-based approaches to address capability targets set in urban area, state, and regional Threat and Hazard Identification and Risk Assessments (THIRAs). The capability targets are established during the THIRA process, and assessed in the State Preparedness Report (SPR) and inform planning, organization, equipment, training, and exercise needs to prevent, protect against, mitigate, respond to, and recover from |         |              |

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|   |  | acts of terrorism and other catastrophic events.   |   |      |
| USDA Community Connect Grants                                   | March 2018<br>Anticipated due date   | This program helps fund broadband deployment into rural communities where it is not yet economically viable for private sector providers to deliver service  | TBD   |      |
| Ohio Public Works Small Government Program                      | All applicants are required to have a Small Government Engineer's Plan Status Certification<br>The 2018 funding year due date is March 30, 2018.<br>Application due May 2018 | The Small Government Commission provides grants and loans to villages and townships with populations in the unincorporated areas of less than 5,000 in population. Project applications are selected from those not funded through the District Integrating Committees for funding and are submitted by the Districts to compete on a statewide basis. The Commission meets at least once annually to review and approve the methodology, and to vote on the Program Administrator's recommended slate of projects. Additional meetings are held as necessary. Meetings are held at the offices of the <u>Ohio Water Development Authority</u> | The current annual allocation is \$17.5 million.        |      |
| Ohio Clean Diesel School Bus Fund                               | Due March 2018   | Ohio public school districts and boards of developmental disabilities; priority given to applications from those in counties not meeting Clean Air Act standards for particulates (PM 2.5). Grant is used to purchase and install pollution controls onto diesel busses of Type A or B, model years 1994-2006 or idle reduction equipment onto diesel school buses any year. Renewable. 5% cash or in-kind match required  |   |      |
| Gund Foundation   | March 15<br>July 15<br>Nov 15<br>2017  | Supports mostly Cuyahoga County, but may support economic development.   |   |      |
| CLG Grant-Ohio Historic Preservation Tax Credit<br><br>Round 19 | Requires a LOI by Feb. 2018<br>Application Submission Deadline: March 2018   | The Ohio Historic Preservation Tax Credit Program provides a tax credit in order to leverage the private redevelopment of historic buildings. The program is highly competitive and receives applications bi-annually in March and September.  |   | None |
| LOWES Charitable and Educational Foundation Grants              | March<br><br>Based on last year  | Grants used to help build better communities by providing monetary assistance to nonprofits and municipalities looking for support of high-need projects such as: building renovations/upgrades, grounds improvements, technology upgrades and safety.   | \$2,000-\$100,000 with most failing between \$10K-\$25K |      |

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| Ohio Emergency Management Agency   | March 2018   | Reviewing for Brimfield safety project that is intended to help secure the township building by replacing glass in vestibule and other public areas that create a threat.  | \$40,508                             |  |
| US Department of Health and Human Services Drug Free Communities Support Program                                 | March 2018   | Eligibility applicants are community-based coalitions addressing youth substance use that have previously received a DFC grant but experienced a lapse in funding or have concluded the first five-year funding cycle and are applying for a second five-year funding cycle.   | \$125,000                            |  |
| Rural Energy for America Program Renewable Energy Systems & Energy Efficiency Improvement Loans & Grants in Ohio | March 2018   | Provides guaranteed loan financing and grant funding to agricultural producers and rural small businesses to purchase or install renewable energy systems or make energy efficiency improvements.  | \$20,000 or less and up to \$500,000 |  |
| The Ohio Department of Public Safety Division of Emergency Medical Services                                      | April 1, 2018<br><br>New grant periods July 1- Dec 1, 2017<br><br>March 1, 2018-June 1, 2018 | Priority applications are for training of personnel and purchase of equipment; priority for paramedic training programs and those seeking accreditation. The EMS grant award year begins on July 1 and runs through June 30. There are six types of grants (Priorities 1 - 6) available. The amount awarded for each priority is determined by the State Board of Emergency Medical, Fire, and Transportation Services and by the amount of funds available during the award year. <b>Grant applications are available by February 1st</b> |                                      |  |
| Ohio Emergency Medical Services: Board Priorities and Economic Hardship  | April 2018   | The Division of EMS administers the Board Priority and Economic Hardship Grants Program under the direction of the State Board of Emergency Medical Fire, and Transportation Services, for the improvement and enhancement of EMS patient care in Ohio. Funding for the EMS grants program comes from fines levied in the State of Ohio for seatbelt violations.   |                                      |  |
| Ohio Emergency Medical Services: Training and Equipment Grants   | April 2018   | The purpose of the State Board of Emergency Medical, Fire, and Transportation Services Grant Program, administered by the Ohio Department of Public Safety, Division of Emergency Medical Services, is to improve and enhance EMS and trauma patient care in Ohio through the provision of grant funding for equipment, training, and research. The funding source for the grant program is fines levied in the State of Ohio for seat belt violations.  |                                      |  |
| Ohio Emergency   |  | The purpose of the State Board of Emergency Medical, Fire, and Transportation Services Grant   |                                      |  |

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| Medical Services:<br>Research Grants                             | April 2018  | Program, administered by the Ohio Department of Public Safety, Division of Emergency Medical Services, is to improve and enhance EMS and trauma patient care in Ohio through the provision of grant funding for equipment, training, and research. The funding source for the grant program is fines levied in the State of Ohio for seat belt violations.  |   |  |
| St. Luke foundation<br>Healthy People                            | April 2018  | Our Healthy People program strategy catalyzes and sustains opportunities to improve community health through the health home model of care and the reduction of obesity. A health home model of care starts with the person at its center. A health home model of care creates and nurtures partnerships between healthcare providers and the community through the exchange of health information and the delivery of comprehensive and coordinated care by a culturally competent workforce. Generally their focus is Greater Cleveland and Cuyahoga County.  | Up to \$20,000; other amounts based on project  |  |
| Fire Prevention and<br>Safety Grants                             | April 2018  | Grant projects that enhance the safety of the public and firefighters.  |   |  |
| National Endowment<br>for the Arts:<br>Challenge America         | April 2018<br>Submit SF-424 to Grants.gov<br><br>Apr. to May 4, 2018<br><br>Full Submission | The Challenge America category offers support primarily to small and mid-sized organizations for projects that extend the reach of the arts to underserved populations -- those whose opportunities to experience the arts are limited by geography, ethnicity, economics, or disability. Grants are available for professional arts programming and for projects that emphasize the potential of the arts in community development. This category encourages and supports the following two objectives: Engagement: Engaging the public with diverse and excellent art. Livability: The strengthening of communities through the arts. | \$10,000  |  |
| Ohio Environmental<br>Science and<br>Engineering<br>Scholarships | May 1, 2018   | FT students majoring in environmental science, environmental engineering or related fields at Ohio colleges/universities can apply. Administered by the Ohio Academy of Science.  | \$1250 for students in second year of 2 yr. program; \$2,500 for students in 4/5 <sup>th</sup> years. |  |
| Gar Foundation   | May 1, 2018<br><br>New  | GAR favors applicants, programs, and projects which: benefit Summit County, Ohio organizations, residents, programs, and projects; advance strategies in the areas of education, basic  | \$5,000 plus  |  |

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|  | applicants must submit LOI                       | needs and independence, civic enhancement, and arts and culture; demonstrate the likelihood of success in attracting financial support from other sources; communicate and cooperate with other projects, programs, and organizations pursuing similar goals; demonstrate measurable outcomes  |  |  |
| NEH- Common Heritage   | June 1, 2018                                     | America's cultural heritage is preserved not only in libraries, museums, archives, and other community organizations, but also in all of our homes, family histories, and life stories. The Common Heritage program aims to capture this vitally important part of our country's heritage and preserve it for future generations. Common Heritage will support both the digitization of cultural heritage materials and the organization of public programming at community events that explore these materials as a window on a community's history and culture. NEH especially welcomes applications from small and medium-sized institutions that have not previously received NEH support  | \$20,000 Max   |  |
| Ohio Humanities: Quarterly Grants  | Draft due May 2018<br><br>Proposal due June 2018 | Ohio Humanities has 2 special funding opportunities available at all times: 1) Towards A Beautiful Ohio: Ohio Humanities is a 3 year initiative focusing on the environment. As part of this initiative, they seek to strategically invest in public conversations that address environmental issues from a humanities perspective. 2) Humanities and the Experience of War: Standing Tall In recognition of the importance of the humanities both in helping Americans to understand the experiences of service members and in assisting veterans as they return to civilian life   | \$2,001-5,000  |  |
| Ohio Public Works Commission<br><br>Small Government Program (SGP)<br><br>Emergency Program (EP)<br><br>Local Transportation Program (LTP) | May 2018 meeting                                 | OPWC administer the State Capital Improvement Program. Through the State Capital Improvement Program (SCIP) the State uses its general revenues as debt support to issue general obligation bonds up to \$175 million in fiscal years 2017 to 2021 and \$200 million in fiscal years 2022 to 2026. Eligible applicants are counties, cities, villages, townships, and water and sanitary districts. Eligible projects are for improvements to roads, bridges, culverts, water supply systems, wastewater systems, storm water collection systems, and solid waste disposal facilities. Funding is provided through grants, loans, and loan assistance or local debt support. Grants are available for up to 90% of the total project costs for repair/replacement, and up to 50% for new/expansion. Loans can be provided for up to 100% of the project costs. Grant/loan combinations are also available. There is no | Up to \$175 million for all programs<br><br>\$17.5 million for SGP<br><br>\$3.5 million for EP<br><br>\$65 million for LTP |  |



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|   |                                       | minimum or maximum loan amount.   |                                |  |
| Preservation Assistance Grants or Smaller Institutions              | May 2, 2018                           | Help small and mid-sized institutions—such as libraries, museums, historical societies, archival repositories, cultural organizations, town and county records offices, and colleges and universities—improve their ability to preserve and care for their significant humanities collections. These may include special collections of books and journals, archives and manuscripts, prints and photographs, moving images, sound recordings, architectural and cartographic records, decorative and fine art objects, textiles, archaeological and ethnographic artifacts, furniture, historical objects, and digital materials. Applicants must draw on the knowledge of consultants whose preservation skills and experiences are related to the types of collections and the nature of the activities on which their projects focus. Within the conservation field, for example, conservators usually specialize in the care of specific types of collections, such as objects, paper, or paintings. |                                |  |
| Lake Erie Protection Fund   | May 2018                              | Small grants for research and on the ground projects aimed at protecting, preserving, and restoring Lake Erie or its tributary watersheds in Ohio. Focuses on projects that lead to better management decisions for both environmental protection and economic development. Special grant projects considered. Support through donations or license plate.  | \$15,000 available             |  |
| Development Services Agency-Alternative Fuel transportation Program | May 2018<br>Written questions and LOI | The ODSA seeks to encourage and promote the deployment of alternative fuels infrastructure and use of alternative fuels throughout Ohio   | \$2,925,000 available to state |  |
| NEH: Division of Public Programs, Digital Projects for the Public   | June 2018                             | Digital Projects for the Public—grants support projects that significantly contribute to the public's engagement with the humanities. Digital platforms—such as websites, mobile applications and tours, interactive touch screens and kiosks, games, and virtual environments—can reach diverse audiences and bring the humanities to life for the American people. The program offers three levels of support for digital projects: grants for Discovery projects (early-stage planning work), Prototyping projects (proof-of-concept development work), and Production projects (end-stage production and distribution work). While projects can take many forms, shapes, and sizes, your request should be for an exclusively digital project or for a digital component of a   | between \$30,000-\$100,000     |  |

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|  |   | larger project.   |                       |  |
| Cops-community-policing-development-2017 | June 2018                                       | USDOJ-COPS-This solicitation is open to all public governmental agencies, profit and nonprofit institutions, institutions of higher education, community groups and faith-based organizations. Proposals should be responsive to the topic selected, significantly advance the field of community policing, and demonstrate an understanding of community policing as it pertains to the application topic. Applications that represent partnerships between law enforcement agencies and institution of higher education and nonprofit institutions are encouraged. Except where otherwise indicated, initiatives that primarily or solely benefit one or a limited number of law enforcement agencies or other entities will not be considered for funding. | \$25,000              |  |
| Historical Marker Program                | July 1, 2018                                    | As part of the Ohio Historical Connection, this program offers support for markers.   | \$750                 |  |
| Ohio Clean Diesel School Bus Fund        | LOI DUE July 2018<br><br>Proposal due July 2018 | Ohio public school districts and boards of developmental disabilities; priority given to applications from those in counties not meeting Clean Air Act standards for particulates (PM 2.5). Grant is used to purchase and install pollution controls onto diesel busses of Type A or B, model years 1994-2006 or idle reduction equipment onto diesel school buses any year. Renewable. 5% cash or in-kind match required   | \$300,000-\$475,000   |  |
| COPS-HIRING-PROGRAM-APPLICATION-2017     | July 2018                                       | USDOJ-COPS-The COPS Hiring Program (CHP) is an open solicitation. All state, local, and tribal law enforcement agencies that have primary law enforcement authority are eligible to apply. CHP applicants must have a police department that is operational as of July 10, 2017, which is the close of this application, or receive services through a new or existing contract for law enforcement service. If funds under this program are to be used as part of a written contracting agreement for law enforcement services (e.g., a town that contracts with a neighboring sheriff's department to receive services), the agency wishing to receive law enforcement services must be the legal applicant in this application                             | \$3,125,000 available |  |
| COPS-AHTF-APPLICATION-2017               | July 2018                                       | USDOJ-COPS-This solicitation is being announced as an open competition targeted at state law enforcement agencies authorized by law or by a state agency to engage in or to supervise anti-heroin investigative activities. Funding is limited and this solicitation is expected to be very competitive. Strong applications should demonstrate a multijurisdictional reach and   | \$1,500,000           |  |

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|  |  | participation in interdisciplinary team structures (i.e., task forces). Strong applications should also include multi-year state level primary treatment admissions data for heroin and other opioids to support their proposal. The goals for this program are to increase efforts to investigate illicit activities related to the distribution of heroin or unlawful distribution of prescription opioids, or unlawful heroin and prescription opioid traffickers through statewide collaboration. The COPS Office reserves the right to limit awards to one per state at the time of award announcement. |                       |  |
| Ohio Humanities:<br>General Grant                        | July 2018  | Cultural program with clear focus on humanities<br>Cultural programs involving humanities professionals<br>Cultural Programs with public benefit<br>Cultural Programs with balanced views<br>Any project over \$2K must have outside evaluator; all grants are a dollar for dollar match   | Max<br>\$20,000       |  |
| Water Resource<br>Restoration Sponsor<br>program (WRRSP) | Deadline of<br>July 31, for<br>the up-<br>coming pro-<br>gram year,<br>which<br>begins<br>January 1. | Reviewing this grant details for eligibility of the Hills Pond Dam Project for the Commissioners. The Water Resource Restoration Sponsor Program (WRRSP) was created to counter the loss of ecological function and biological diversity that jeopardizes the health of Ohio's water resources. This program funds both preservation and restoration of aquatic habitat to accomplish this goal. The WRRSP relies on having a sponsoring wastewater loan from the Water Pollution Control Loan Fund (WPCLF).   | \$1,621,296           |  |
| Lake Erie Protection<br>Fund                             | Quarterly<br><br>Aug, Oct,<br>Feb  | Small grants for research and on the ground projects aimed at protecting, preserving, and restoring Lake Erie or its tributary watersheds in Ohio. Focuses on projects that lead to better management decisions for both environmental protection and economic development. Special grant projects considered. Support through donations or license plate.   | \$15,000<br>available |  |
| Ohio Civil Justice<br>Grants                             | August 2018  | The Supreme Court of Ohio is pleased to announce the availability of grant funds to support local court technology projects. The funds will be used to address a variety of issues and situations where the lack of sufficient technology is a barrier to the efficient and effective administration of justice. Any court of appeals, common pleas court (or any division therein), municipal court, or county court is eligible to apply.  |                       |  |
| Portage Foundation                                       | August 2018  | For community projects throughout Portage County. Looking at grant for Main Street Ravenna   | \$2000                |  |

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| Water Pollution Control Loan Fund (WPCLF)  | Need to reapply August 2018 | Below market interest rate loans are awarded to eligible applicants for planning, design, and construction of wastewater treatment facilities and sewer systems. The standard below market interest rate is established monthly, and is 1.25% below the general obligation bond index rate. The program also offers a small community interest rate, as well as hardship interest rates of 0% and 1%. There are currently no minimum or maximum loan amounts. Approximately \$500 million is loaned out each year   | \$1,621,296  |  |
| Diesel Emissions Reduction Grant   | September 2018              | Public and private sector diesel fleets (motor vehicle, marine, locomotive and highway construction equipment) that are eligible under the Federal Highway Congestion Mitigation and Air Quality (CMAQ) program and located in a. Private sector fleets must apply through a public sector partner. Administered jointly with Ohio Depart. Transportation.  | 10 million annually with up to \$350,000 given per grant               |  |
| Clean Water Act Section 319  | September 2018              | Local governments, nonprofit organizations, watershed groups and SWCDs and local parks can conduct stream restoration and nonpoint source pollution management projects. 20% total project cost are required to be provided as local match. About 2 million available annually  | Between \$300,000-\$400,000  |  |
| Ohio Department of Transportation and Ohio EPA -- Diesel Emission Reduction Grant (DERG) | September 2018              | Supports proposals from public sector and private sector (with a public sponsor) diesel fleets that will undertake vehicle/equipment replacement, repower, or retrofit for the purpose of emissions reduction in eligible Ohio counties. Fleets may also apply for idle reduction equipment   |  |  |
| Ohio Humanities: Quarterly Grants  | September 2018              | Ohio Humanities has 2 special funding opportunities available at all times: 1) Towards A Beautiful Ohio: Ohio Humanities is a 3 year initiative focusing on the environment. As part of this initiative, they seek to strategically invest in public conversations that address environmental issues from a humanities perspective. 2) Humanities and the Experience of War: Standing Tall In recognition of the importance of the humanities both in helping Americans to understand the experiences of service members and in assisting veterans as they return to civilian life. | \$2,001-5,000  |  |
| Ohio Humanities  | September 2018              | As a part of its current initiative, Standing Together: The Humanities and the Experience of War, the National Endowment for the Humanities offers a new grant opportunity: the Dialogues on the Experience of War program. The program supports the study and discussion of important humanities sources about war, in the belief that these sources can help U.S. military veterans and   | Up to \$100,000 which includes support for recruitment and training of |  |

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|   |                | <p>others to think more deeply about the issues raised by war and military service. The humanities sources can be drawn from history, philosophy, literature, and film—and they may and should be supplemented by testimonials from those who have served. The discussions are intended to promote serious exploration of important questions about the nature of duty, heroism, suffering, loyalty, and patriotism. The discussion groups can take place on college and university campuses, in veterans' centers, at public libraries and museums, and at other community venues. Most of the participants in the discussion groups should be military veterans; others, such as men and women in active service, military families, and interested members of the public, may participate as well.</p> | facilitator                       |  |
| <p>National Endowment for the Arts:<br/>OUR TOWN Grant<br/>Projects that Build Knowledge About Creative Placemaking and Arts Engagement, Cultural Planning, and Design Projects</p> | September 2018 | <p>Grant Program Description - This area of Our Town funding is to build and disseminate creative place making knowledge more broadly. These projects can be carried out by arts service or design service organizations, and/or other national or regional membership or university-based organizations that provide technical assistance to those doing place-based work, to expand the knowledge base about creative place making to their members and the field. These projects should expand the capacity of artists and arts organizations to be more effective entrepreneurs and to work more effectively with economic and community development practitioners, and vice versa, to improve the livability of the communities and create opportunities for all</p>                                 | Between \$25,000-100,000 matching |  |
| Lake Erie Commission: Lake Erie Protection Fund (LEPF)  | October 2018   | <p>The Ohio Lake Erie Commission administers Ohio's Lake Erie Protection Fund, which was established to finance research and on-the-ground projects aimed at protecting, preserving and restoring Lake Erie and its watershed. Projects focus on critical issues facing Lake Erie, including: water quality protection, fisheries management, wetlands restoration, watershed planning, invasive species, algal bloom research, Lake Erie ecological shifts, and environmental measurements.</p>  | Up to 50K with 25% match required |  |
| Office of Criminal Justice Services (OCJS) Justice Assistance Grant Law Enforcement (JAGLE)   | October 2018   | <p>Justice Assistance Grants for Law Enforcement for hiring, training, and employing law enforcement officers and support staff on regular basis, paying overtime for the above, and procuring equipment and technology.</p>  | Up to \$20,000                    |  |

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| State Farm Insurance  | Oct. 2018     | We make it our business to be like a good neighbor, helping to build safer, stronger and smarter communities across the United States. Through our company grants, we focus on three areas: safety, education, and community development.   | \$5,000 and up           |  |
| National endowment for the Humanities: Dialogues on the Experience of War                             | November 2018 | The program supports the study and discussion of important humanities sources about war, in the belief that these sources can help U.S. military veterans and others think more deeply about the issues raised by war and military service. Although the program is primarily designed to reach military veterans, men and women in active service, military families, and interested members of the public may also participate.   | Up to \$100,000          |  |
| Robert Wood Johnson Foundations   | Nov. 2018     | The Robert Wood Johnson Foundation (RWJF) Culture of Health Prize (the Prize) recognizes communities that have placed a priority on health and are creating powerful partnerships and deep commitments that will enable everyone, especially those facing the greatest barriers to good health, the opportunity to live well. A Culture of Health recognizes that health and well-being are greatly influenced by where we live, learn, work, and play; the safety of our surroundings; and the relationships we have in our families and communities. The Prize elevates the compelling stories of local leaders and community members who together are transforming neighborhoods, schools, businesses, and more—so that better health flourishes everywhere. | \$25,000                 |  |
| Capital Planning Grants   | Nov. 2018     | Preparing capital grant ideas from local government (Commissioners) that can be reviewed for the upcoming next 2 years state budgeting process. Requires 6 year planning document.  |                          |  |
| MARCS (Multi-Agency Radio Communication System)   | Nov. 2018     | Working with Windham Township to determine if the MARCS grant is going to be applied for by deadline. MARCS is dedicated to providing Ohio's first responders and public safety providers with state-of-the-art wireless digital communications, and to promote interoperability, in order to save lives and maximize effectiveness in both normal operations and emergency situations.   |                          |  |
| National Institute of Food and Agriculture-Community Food Projects Competitive Grant Program (CFPCGP) | December 2018 | CFP intends to solicit applications and fund two types of grants. The types are entitled (1) Community Food Projects (CFP) and (2) Planning Projects (PP). The primary goals of the CFP are to: Meet the food needs of low-income individuals through food distribution, community outreach to assist in participation in Federally assisted  | \$8,640,000 is available |  |

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|  |   | nutrition programs, or improving access to food as part of a comprehensive service; Increase the self-reliance of communities in providing for the food needs of the communities; Promote comprehensive responses to local food access, farm, and nutrition issues; and Meet specific state, local or neighborhood food and agricultural needs including needs relating to: Equipment necessary for the efficient operation of a project; Planning for long-term solutions; or The creation of innovative marketing activities that mutually benefit agricultural producers and low-income consumers.                      |   |  |
| Food Insecurity Nutrition Incentive (FINI) | December 2018   | Grant program supports project that increased the purchase of fruits and vegetables among low-income consumers participating in the supplemental Nutrition Assistance Program (SNAP) by providing incentives at the point of purchase.   | 21 million available  |  |
| Office of Criminal Justice Services (OCJS) | Dec. 2018   | Family Violence Prevention and Services grants funds projects that assist units of local government develop and strengthen effective law enforcement and prosecution strategies and services to combat crimes against women.   |   |  |
|  |   |  |   |  |
| Ohio Environmental Education Fund          | Electronic LOI due January 9; Applications due January 17, 2019 | Local subdivisions of government, local schools, and school boards, non-profit organizations, for profit- organizations, and state agencies can apply for mini grants and general grants. Education projects targeting pre-school through university students and teachers, the general public, and the regulated community. 10% cash or in-kind match required.   | \$500   |  |
| Public Humanities Grants                   | January 2019  | Public Humanities Projects grants support projects that bring the ideas and insights of the humanities to life for general audiences. Projects must engage humanities scholarship to analyze significant themes in disciplines such as history, literature, ethics, and art, or to address challenging issues in contemporary life. NEH encourages projects that involve members of the public in collaboration with humanities scholars or that invite contributions from the community in the development and delivery of humanities programming. This grant program supports a variety of forms of audience engagement. | Planning grants up to \$40,000<br><br>Implementations grants \$50,000-\$400,000 |  |

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| <p>National Endowment for Humanities:<br/>Creating Humanities Communities</p> | <p>Feb, 2019</p>    | <p>The Creating Humanities Communities program provides matching grants to help stimulate and proliferate meaningful humanities activities in states and U.S. territories underserved by NEH's grant making divisions and offices. Grantees will use the funds to establish and undertake new humanities program</p>   |  |  |
| <p>OCIS: Ohio Drug Law Enforcement Fund Grant</p>                             | <p>January 2019</p> | <p>The Ohio Drug Law Enforcement Fund will provide funding to defray expenses that a drug task force organization incurs in performing its functions related to the enforcement of the state's drug laws and other state laws related to illegal drug activity. Each applicant will need to demonstrate how their application meets the stated purpose of the fund.</p>  |  |  |
| <p>Distance Learning and Telemedicine Grant Program</p>                       | <p>TBD</p>          | <p>Through The US Department of Agriculture, the Distance Learning and Telemedicine program helps rural communities use the unique capabilities of telecommunications to connect to each other and to the world, overcoming the effects of remoteness and low population density. For example, this program can link teachers and medical service providers in one area to students and patients in another.</p> |  |  |
|   |                     |  |  |  |



**CDBG REPORT**  
**January, 2018**  
**Work Through December, 2017**

**2015 COMMUNITY DEVELOPMENT ALLOCATION GRANT - \$304,000** - (September 1, 2015 – October 31, 2017)

**Neighborhood Facility/Community Center – Mantua Township Elevator – \$75,000**

The Mantua Restoration Society, Inc. mission is to seek and develop funding to preserve historic buildings and sites in order for them to be vibrant, integral parts of Township government and civic life.

The 2-1/2 story building located at 11741 Mantua Center Road (formerly the Mantua Center School) was constructed in 1914 and was recently placed on the National Register of Historic Places. The building is currently being occupied by the Township Zoning Inspector and the Fiscal Officer. The annex portion (former gym/cafeteria) of the building is rented out almost every night to agencies/organizations.

At this time, persons who rely on wheelchairs to get around are only able to access the annex portion of the building. Funds are being requested to remove the barriers that exist for elderly and handicapped individuals that prevent them from entering the Mantua Township Administration and the Community Building's main building. In an effort to remove the barriers to the elderly and handicapped individuals in the Mantua Township Community, funds will be used to place an elevator in the building, which would provide access to all floors. By removing the barriers to all of the levels of the historic building the entire community can use it and it would be more attractive too for profit and non-profit entities that are looking for a place to set up their business.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$130,000. Mantua Township Trustees, Mantua Restoration Society, Inc. has agreed to leverage \$55,000 of their funds to complete the project.

*Installation of the elevator has been completed by Canton Elevator; however, there is an issue with the elevator ceiling clearance. An adjudication may need to be applied for by the Township for the elevator ceiling clearance. The electrical work is nearing completion. The Township will need to purchase and install the air conditioning unit in the machine room and replace the flooring. Once all issues are addressed and the lobby is completed the State will be contacted to complete the inspection.*

**Neighborhood Facility/Community Center – Franklin Township Hall ADA - \$35,000**

Franklin Township took ownership of the building (formerly the Franklin Silk Company) located at 218 Gougler Avenue, Kent in 1840. The building has been the site of the township government since that time. The building was placed on the National Register of Historic Places in 1975.

The meeting room is nearly the entire second floor of the building and is accessible only by a spiral staircase or the fire escape on the outside of the building. Unfortunately, this makes the meeting room inaccessible to the elderly or handicapped. For this reason, meetings are held in a small conference

room downstairs that only holds about 20 chairs for citizens or interested parties. This is rarely enough and people must stand in the hallway outside of the room and try to hear what is going on in the meeting.

The Zoning Commission, the Board of Zoning Appeals as well as the Board of Trustees meet for major concerns several times each month. Although the building is located in the City of Kent, the meetings are attended by the residents who live in Franklin Township. The Zoning Commission, Board of Zoning Appeals and Trustees meetings all have a large audience of interested senior citizens that are interested in the township happenings and many cannot attend because there is not enough room.

In an effort to remove the barriers to the elderly and handicapped individuals, funds will be used to place a lift type of elevator in the downstairs corner by the parking lot in order to not disturb the historical status of the building.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$73,000. Franklin Township Trustees has agreed to leverage \$38,000 of their funds to complete the project. **WORK COMPLETED**

#### **Historic Preservation/Phoenix II Roof Replacement - \$44,200**

The second phase (111 & 113 East Main Street) of the Phoenix Building is estimated to cost 1.3 million dollars. Interior work including the construction of six new apartments on two floors cannot move forward until the 6,000 square foot roof has been replaced. The roof has been found to be structurally unsound. Some temporary patches have been applied to address major leaks, but are not expected to hold for long. Even with treatment, water filtration is affecting the interior spaces.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$133,963. Coleman Professional Services has agreed to leverage \$89,963 of their funds to complete the project. **WORK COMPLETED**

#### **Parks and Recreation Facilities/McElrath Neighborhood Ballfield - \$39,000**

The McElrath Improvement Corporation (MIC) has been in existence for over 40 years with the mission to improve the living conditions and to expand economic opportunities in the McElrath Community. Over the years MIC has been involved with countless projects and activities to assist McElrath residents and improve the neighborhood image.

In 2002-2003, with assistance of the Portage County Commissioners, Leadership Portage County, Community Action Council, the Baseball Tomorrow Fund and others MIC was able to build neighborhood baseball fields for use by all residents on property located at 3770 Richardson Street owned by or donated by to MIC for such uses. Since that time using volunteers and community organizations, MIC has struggled to maintain the concession stands and baseball fields so that they can be utilized to the maximum capacity.

All funding is generated by small fundraisers, revenues from concession stand sales and donations from the community.

Funding is requested to make needed repairs to the concession stands and restrooms and to repair the actual baseball fields through the purchase of screened top soil.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$39,000. **WORK COMPLETED**

**Parking Facilities/Garrettsville Parking Lot - \$50,000**

A fire in the historical, commercial district of the Village of Garrettsville destroyed an entire block of buildings on March 22, 2014. The fire has left the entire block in rubble creating a blight to the area. Thirteen businesses were displaced by the fire and more than 15 other businesses in the Village are believed to have been harmed from the decrease in customer traffic.

Funds are being requested to remove and pave the existing parking lot and to create an entrance to the parking lot located parallel to Main Street in the historic, commercial district in the Village of Garrettsville in order to eliminate a blight to the area to benefit 1,410 persons.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$156,688. The Village of Garrettsville has agreed to leverage \$109,688 of their own funds to complete the project.

**WORK COMPLETED**

**Fair Housing - \$7,000**

Fair housing services including landlord/tenant information, discrimination complaints, training, posters and brochures will be provided for the residents of Portage County, excluding the City of Kent.

**WORK COMPLETED**

**Administration and Implementation of the CDBG Grant - \$53,800**

Administration and Implementation of the grant includes grant preparation, project management and bidding, completion of reports and day-to-day oversight of the projects.

*Final Performance Report is due by December 31, 2017. OCD will be monitoring this grant on January 11, 2018.*

**2016 COMMUNITY DEVELOPMENT ALLOCATION GRANT** - (September 1, 2016 – October 31, 2018)

**Neighborhood Facilities/Community Center (Windham Community Center) - \$121,400**

The Windham Village Community Center is in need of repairs. The following repairs are proposed:

- Replace the existing failing asphalt roof with a new metal roof system.
- Replace the gutter and downspouts.
- Paint the exterior and replace the existing siding.
- Add 3 new ADA compliant exterior decks for ingress and egress.
- Add new security lighting.

The Community Center is located at 9647 East Center Street and is in an area considered to be 65% Low-Moderate Income.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$121,400.

*Construction has started and is nearing completion. It is anticipated that all construction will be completed by the end of January, 2018.*

**Neighborhood Facilities/Community Center (Mantua Center School) - \$36,800**

Phase 1 consisted of the purchase and installation of an elevator to remove the barriers to elderly and handicapped individuals using the Mantua Township Administration and Community Building (former Mantua Center School). At this time persons who rely on wheelchairs to get around are only able to access the annex portion of the building.

Phase 2 will construct a slightly inclined walkway that leads from the handicapped accessible parking spots to the elevator as well as an entrance lobby to the elevator. One edge of the walkway will abut the building and other will abut a brick retaining wall. Without the walkway to the elevator, elderly and handicapped individuals will be prevented from entering the Mantua Township Administration and Community Building's main building. The entrance lobby will serve to keep people out of the elements as they are entering or leaving the elevator.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$36,800.

*The architect has to put together a punch list of items to be addressed by the contractor. The contractor is addressing the items in the punch list and the architect will do a final walk through once the work is completed.*

**Neighborhood Facilities/Community Center (Coleman Adult Day Services) - \$26,700**

Coleman Adult Day Services has high lighting needs. This helps to ensure safety at the facility, including minimizing the risk of falls for older clients with failing eyesight. Nurses need to be able to read instructions on medication and make careful observations of clients.

CDBG funds will be used to replace 215 lights of 21 different types located throughout the building, exterior walkways and parking. The Adult Day Services is located at 6695 North Chestnut Street in the City of Ravenna. Replacement of both incandescent and fluorescent lighting with LED lighting can greatly reduce both electricity bills and a buildings carbon footprint.

The request would serve a population comprised of approximately 130 adults with physical, cognitive or development disabilities and their care givers annually.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$26,735.

*The specifications are being prepared for the RFP.*

**Public Facilities - \$63,100 + the City of Ravenna will contribute \$6,816**

CDBG funds will be used to provide ADA handicap accessibility in LMI residential areas by installing and upgrading 45 curb ramps and 2073 linear feet of sidewalk to ADA Standards along Highland Avenue to Central Avenue as well as along Prospect Street to Summit Street in the City of Ravenna.

The project is located in Census Tract 6008, Block Group 3 which is considered to be 54% LMI and will benefit 34 persons.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$69,916. The City of Ravenna will contribute \$6,816. **WORK COMPLETED**

**Fair Housing - \$7,000**

Fair housing services including landlord/tenant information, discrimination complaints, training, posters and brochures will be provided for the residents of Portage County, excluding the City of Kent.

*There were two requests for assistance received in December.*

**Administration - \$55,000**

Administration and Implementation of the grant includes grant preparation, project management and bidding, completion of reports and day-to-day oversight of the projects.

**PORTAGE COUNTY REGIONAL PLANNING COMMISSION  
GENERAL WORK PROGRAM  
2018**

| <b>PROJECT/WORK ITEM GENERAL TASKS</b>  | <b>TIME FRAME<sup>1</sup></b> |
|---|-------------------------------|
| <b><i>A. Comprehensive Planning</i></b>   |                               |
| 1. Portage County Comprehensive Economic Development Strategy Update (CEDS)(with NEFCO) | 1/18-12/18                    |
| 2. City of Ravenna Land Use Plan  | 1/18-6/18                     |
| 3. Streetsboro Subdivision Regulations  | 1/18-6/18                     |
| 4. LGIP Parks Collaboration and Implementation Grant                                    | 1/18-5/18                     |
| 5. LGIP County Branding and Marketing Grant   | 1/18-11/18                    |
| 6. Septic Tank Program (Townships)  | 1/18-12/18                    |
| 7. City of Streetsboro  | 1/18-12/18 <sup>2</sup>       |
| 8. Suffield Township Land Use Plan  | 1/18-9/18                     |
| 9. Windham Village Land Use Plan  | 1/18-9/18                     |
| <b><i>B. Plan Development and Implementation</i></b>                                    |                               |
| 1. Update of Portage County Subdivision Regulations                                     | 1/18-8/18                     |
| a. Review of Proposed Selected Changes with Commissioners and RPC                       | 3/18                          |
| b. Legal Review   | 1/18-8/18                     |
| c. Revisions resulting from above   | 4/18                          |
| d. Public review and hearings (2 hearings required)                                     | 4/18-5/18                     |
| f. Adoption by Commission and Commissioners   | 8/18                          |

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<sup>2</sup> In discussions only or developing a scope of services

**PROJECT/WORK ITEM GENERAL TASKS**

**TIME FRAME<sup>1</sup>**

**2. Other Plan Implementation Projects**

- |   |            |
|---|------------|
| a. Grant Writing Program County Commissioners and Communities | 1/18-12/18 |
| b. Architectural Design Guidelines                            | 1/18-9/18  |
| c. Portage County SWOT tasks (TBD)                            | 1/18-6/18  |
| d. Ravenna Bike Plan  | 1/18-9/18  |

**C. Information Systems**

1. Data acquisition and updates
2. Evaluate Web Site opportunities
3. Continue on County GIS Committee

**D. Planning Administration**

**1. Subdivision Regulation Administration**

Review of preliminary sketch plans, preliminary plan applications, plat applications and variance applications; review of minor subdivision applications. Coordination with other departments/agencies.

**2. Zoning Text and Map Amendments**

- a. Develop revisions to Zoning Resolutions or Ordinances as requested
- b. Review of proposed zoning amendments
- c. Map revisions as requested
- d. Review of Site Plans as requested by Communities
- e. Provide information/research as requested for future legislation.

**3. Community and Economic Development Administration and Implementation**

- |  |             |
|--|-------------|
| a. 2016 CDBG Allocation Grant Administration                     | 1/18-8/18   |
| b. 2018 CDBG Allocation Grant                                    |             |
| 1. Solicit project requests, review, summarize for Commissioners | 2/18-6/18   |
| 2. Write grant application on selected projects                  | 6/18-7/18   |
| 3. Administer Grant upon receipt of grant agreement              | 9/18 – 8/20 |
| c. Administration of Portage County (Excluding City of Kent)     |             |
| Portage CHIP Fair Housing  | 1/18-12/18  |
| Portage County CDBG Allocation Fair Housing                      | 1/18-12/18  |

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***E. Regional Coordination and Other Continuing Activities***

**1. Other Member Services As Requested**

- a. Identify CEDS related projects and Coordination with NEFCO

**2. Portage County Farmland Preservation**

- a. Assistance to Farmers and Preparation of Applications for State AEPP funding (requires follow up if funded)
- b. Continued work on implementation of Farmland Preservation plan objectives as resources allow.

**3. U.S. Census Update and Coordinate**

**4. Intergovernmental Reviews**

- Review of Local, Area and Statewide Grant Applications Impacting Portage County

**5. Akron Metropolitan Transportation Study (AMATS)**

- a. Coordination of reviews of development projects in Portage County for traffic impact analysis.
- c. AMATS Technical Advisory Committee

**6. Northeast Ohio Four County Regional Planning and Development Organization**

- a. Serve on NEFCO Policy Board
- b. Serve on NEFCO ERTAC
- c. Assistance on Portage County Portion of CEDS (See Comprehensive Planning)

**7. Portage County Housing Services Council**

- Council and Subcommittee work and meetings

**8. Technical Assistance to and Coordination with Other County and Regional Agencies and Departments**

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- 9. Data/Information/Graphics to Developers, Businesses, Private Sector upon request**
- 10. Public Education**
  - a. Web Site updates, including maps, data, plans, links, publications, best practices, etc.
  - b. Public Officials Training
  - c. Portage County, Regional, and State Organizations Presentations
- 11. Portage Revitalization and Economic Planning (PREP)**
  - a. Every other month meetings with zoning inspectors, local planners, economic development administrators and chamber of commerce members from the entire county.
- 12. Quarterly Training Session with the Township Zoning Inspectors**
  - a. Continue quarterly meetings with Township Zoning Inspectors to provide assistance and knowledge for current zoning issues. This also provides an opportunity for Zoning inspectors to interact with one another and share information as needed.

***F. Administration***

- 1. Planning Commissioner Assistance and Commission Governance**
  - a. Survey of Members on Training Needs
  - b. Member training
  - b. Commission meeting organization, reports, recommendations
  - c. Annual Meeting/Annual Report 4/18
  - d. By-Laws Amendments as needed
  - e. Revise and update personnel policies
- 2. Personnel**
  - a. Personnel Policies Update
  - b. Update Job Descriptions/Salary Ranges
  - c. Professional Development/Training (as funds allow)
  - d. Staff Evaluations
  - e. Planning and Project Staff Meetings Weekly/and as needed
- 3. Facilities**
  - a. Repairs to Office Space
  - b. Management of Facilities
  - c. Lease/Purchase Agreement with County

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**4. Finance**

- a. Financial Management
- b. Secure resources for planning and operations

**5. Marketing/Customer Service**

- a. Specialized data packages as requested
- b. Annual Report Development and Publication

**4/18**

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