

**PORTAGE COUNTY REGIONAL PLANNING COMMISSION
WORK PROGRAM REPORT
December 2016**

A. COMPREHENSIVE PLANNING

1. Farmland Preservation Plan Update

- The State is looking for local government representatives. We have notified the Western Reserve Land Conservancy that we would like to partner with them as the local representative.

2. Portage County Parks, Trails, and Greenways Plan

- The Park District has hired a consultant to prepare their Master Plan.

3. Portage County Fair Housing Program 2016- Ongoing

- RPC oversees the Fair Housing initiatives for Portage County excluding the City of Kent. The Analysis of Impediment to Fair Housing Study is being implemented. The Fair Housing initiatives were updated in June to be consistent with the NEOSCC suggested Goals and Objectives.

4. Portage County Comprehensive Economic Development Strategy Update (CEDS) 2016 CEDS

- On behalf of the EDA, RPC is requesting the submission of economic development projects for EDA funding that are designed to create or retain jobs and to provide assistance to economically distressed communities.

B. PLAN IMPLEMENTATION/SHORT TERM PLANNING

1. Update of Portage County Subdivision Regulations

- We are in the process of merging subdivision regulations that work in surrounding communities. The idea is to implement good ideas that can also work here in Portage County.
- We completed our final draft reviews of the proposed Subdivision Regulations and are being reviewed by the Prosecutor's office before we announce public meetings to discuss the proposed changes and eventually bring them to the County Commissioners for consideration and approval. Schedule to be announced soon.

C. INFORMATION SYSTEMS

1. Database Acquisition and Updates

2. Web Site

Check out the website at www.pcrpc.org.

D. PLANNING ADMINISTRATION

1. Subdivision Regulation Administration

a. Subdivisions of Land (Submitted)

Preliminary Plan	0 Applications	0 Lots
Plats	0 Applications	0 Lots
Replat	0 Applications	0 Lots
Exceptional Replats	0 Applications	0 Lots
Variance	0 Applications	
Minor Subdivisions	4 Applications	9 Lots

b. Divisions of Land

5+Acre Lots Divisions	0 Applications	0 Lots
Transfers to Adj Prop	4 <u>Applications</u>	4 <u>Transfers</u>
Total	8 Applications	9 Lots Created

2. Zoning Text and Map Amendments

- See community/member services

3. Community and Economic Development Administration and Implementation

- See CDBG Report

E. REGIONAL COORDINATION AND OTHER CONTINUING ACTIVITIES

1. Other Member Services as Requested

- Atwater Township
- Brimfield Township
- Franklin Township
We attended Trustees meeting December 13th to go over fair housing requirements.
- Freedom Township
Provided a cost estimate to do a land use plan for the Township and attended their Trustees meeting December 1st.
- Garrettsville Village
We attended Village Council meeting December 14th to go over fair housing requirements.
- Hiram Township
- Hiram Village

- Mantua Township
We attended Trustees meeting December 15th to go over fair housing requirements. Continue to help coordinate the Mantua Center School development plan.
- Mantua Village
Continue to coordinate with the Village on next steps regarding the trail grant.
- Nelson Township
Helping with miscellaneous coordination of the zoning change involving the Race Track.
- Palmyra Township
- Paris Township
- Randolph Township
We are discussing how to further develop Architectural Design Guidelines.
- Ravenna City
Met to discuss their land use plan and also look into more specific areas of the City. We are also working to assist Ravenna Township and the City of Ravenna with their JEDD. Met with the City's CIC committee on December 14th.
- Ravenna Township
We are discussing how to further develop Architectural Design Guidelines. We are also working to assist Ravenna Township and the City of Ravenna with their JEDD.
- Rootstown Township
Architectural Design Guidelines, moving forward with draft language. Draft text amendment language for the January Board meeting.
- Shalersville Township
Attended their Zoning Commission meeting December 8th.
- City of Streetsboro
RPC staff is working with the Streetsboro staff about their comments to incorporate into their Subdivision regulations. We met on December 15th to discuss changes that were needed before we could finalize them.
- Suffield Township
- Sugar Bush Knolls
- Windham Township

- Windham Village
2. **Non Member Technical Assistance**
 3. **Intergovernmental Reviews-Applications Received**
 - Local-0
 - Areawide-0
 - Statewide-0
 4. **Akron Metropolitan Transportation Study (AMATS)**
 5. **Northeast Ohio Four County Regional Planning and Development Organization (NEFCO)**
 - Attended the December 21, 2016 Policy Board meeting.
 6. **Portage County Housing Services Council**
 7. **Data/Information/Graphics to Developers, Businesses, Private Sector upon Request**
 - Topography maps, aerials, wetlands, zoning, census, floodplain and subdivision information for the general public, businesses, and organizations.
 8. **Portage Development Board (PDB)**
 9. **Quarterly Zoning Inspectors (QZI) Meeting**
 - The last meeting was held on October 27th. The next meeting and topic is to be determined.
 10. **Streetsboro Subdivision Regulations**
 - RPC staff is working with Streetsboro staff on their comments and recommended changes. We met with staff December 15th about the proposed changes.
 11. **Portage County Land Reutilization Corporation (Land Bank)**
 - Contracts for PCRPC to coordinate the meetings and assist in the preparation of any mapping and possibly some planning for the Land Bank. The land bank had a meeting on December 7th. The next land bank meeting is scheduled for January 25th at the Reed Memorial Library at 2:30 pm.
 12. **Portage County Storm Water Program – Home Sewage Repair and Replacement Program**
 - The Portage County Storm Water Program has set aside \$500,000 to repair and replace home sewer systems. This is part of a three pronged program to help homeowners with the problem of high costs to repair and replace the home sewer system. The contract for implementation is circulating for signatures.

13. Food Hub – Local Food Promotion Program grant

- We are under contract with a consultant and are moving forward with the project. The consultant is being paid for with grant funds we received. It is hoped that the study will direct us with a variety of opportunities and possible options to pursue creating a food hub in Portage County. We had a public meeting that included producers and buyers and was held on November 30th at the Reed Memorial Library. Steering Committee meeting was held on December 5th. Our next public meeting will be January 18th tentatively scheduled for 6 pm at Maplewood. The Project is anticipated to be completed March 28, 2017.

14. Ravenna City Land Use Plan

- Currently collecting data and mapping key elements of the City. We met with the Mayor of Ravenna in October and are working closely with the City's "core group" to develop goals, objectives and strategies. We are waiting on feedback from our maps. Our next meeting is still tentatively in January.

15. Local Government Innovation Fund County-wide Parks and Recreations Collaboration and Coordination Plan.

- Portage County Regional Planning Commission received a \$50,000 grant to work with all the parks and park related facilities in the County to do the following basic tasks:
 - 1) Foster Collaboration
 - 2) Inventory all park amenities/facilities in Portage County
 - 3) Discuss opportunities for resource sharing i.e. purchase of play equipment, maintenance of equipment
 - 4) Discuss opportunities to coordinate park services i.e. leagues, events and other social activities,
 - 5) Compile facility and programming information to share for each community and a master list to be provided on-line for public use.
- A steering committee meeting was held on October 6th at the RPC office. Next meeting is scheduled for December 8th.

F. COMMISSION MANAGEMENT/ADMINISTRATION

1. Marketing/Customer Service/Public Relations

2. Other

- **Celebrate Portage! /Visioning In Portage (VIP)** - Celebrate Portage! is to keep the key elements of the vision alive. The core concept with Celebrate Portage! is to celebrate the good to great things happening in the County. By doing so will bring greater awareness of what the County has to offer and to inspire others to action. The Awards Dinner and other events are to be announced shortly, but should take place in late August and early September. The next Steering Committee meeting is January 25th.

Grant Submitted	Status	Grant Description	Amount	Adm. Revenue
LFPP Food Hub Grant Research/ Application	FUNDED	Food Hub Feasibility Study	\$24, 211.91	\$4,369.91
LWCF Grants	FUNDED	Hiram Village Park grant	\$108,000	none
BF 15 Formula Grant	FUNDED	CDBG annual grant by Ohio Development Services to the Portage County Commissioners	\$304,000	\$53,800
Local Government Safety Grants	FUNDED	Working with Portage County Drug Task Force for facility addition to Portage County Sheriff's training Center	\$421,800	none
Local Government Innovation Fund	FUNDED	To create comprehensive plan for parks	\$47,500	\$2,500
Clean Ohio Trails/Recreational Trails Program	Not Funded	Submitted grant proposal on behalf of Mantua Village for resurfacing of trail Headwaters Trail and construction of ramp at Mennonite Road	\$182,427	none
Ohio Rail Development Commission	PARTIAL FUNDING	Submitted grant to replace collapsing culvert on track owned by Commissioners	\$50,000 of a \$74, 494 project	none
New Horizons	FUNDED	Fair Housing Education & Outreach Program for Local High Schools and College Freshmen	\$15,000	\$2,200
Nature Works	FUNDED	Brimfield Grant to support of ingress and egress entrance for property on Edson Road and site related work.	\$32,462	None
LOWES	Submitted to local store	Support for outside fence, landscaping, and picnic table	\$1,500	
Ohio Water Pollution Control Loan Fund (WPCLF)	Submitted nomination	Loan submission for removal of the Hills Pond Dam. This is for a revolving fund designed to operate in perpetuity to provide low interest rate loans and other forms of assistance for water resource protection and improvement projects	\$1,621,296	None
Local Government Innovation Program (LGIF/LGIP)	FUNDED	Submitted proposal for shared access to county website in effort to better market and brand Portage County.	\$50,000	\$22,500
Local Government Innovation Program (LGIF/LGIP)	Not Funded	Submitted proposal for joint planning grant for Water Resources and Sewer	\$50,000	\$20,000

Baltimore Life Insurance Company	Submitted proposal	Submitted proposal in support of Volunteer Day as part of Celebrate Portage!	\$500	one
FEMA American Firefighter Grant (AFG)	Submitted proposal	Finishing American Firefighter Grant proposal for Palmyra Township. Grant provides opportunities for vehicles, operations and safety, and regional projects.	\$180,750	\$1,500
Every Body Walk!	Not Funded	Grant is for creating marketing piece that measures the distance of historic Ravenna city walks. The goal is to tie history, health, and community together in a simple collateral piece that can be used by The Chamber of Commerce, Visitor's Bureau and the new Main Street Program.	\$1,500	None
Ohio EPA	Submitted proposal	WRRSP project nomination for removal of the Hills Pond Dam.	\$1,621,296	
Development Services Agency-Safety Capital Grant	January 6, 2017	Submitted grant for Drug Task Force for an 80X100 garage for seized vehicle storage, improved vehicle searches, a drying room and search and seize training.	\$100,000-\$500,000	\$500,000
Grant Title	Due Date	Current Grant Being Considered	Amount	
Ohio Department of Natural Resources	Feb. 1, 2017	Reviewing Recreational Trails and Clean Ohio Trails Fund grants with Atwater Township. They are interested in creating walking path at the Old School Park.	Last year \$14.9 million was available	
NEA Art Works-Design	SF-424 due Feb. 1 Proposal due Feb 23-Mar.1	Reviewing form for RPC for submission of the planning, development, printing of Architectural guidelines for Portage County	\$10,000-\$100,000 matching funds	
FEMA-Communities for Complex Coordinated Terrorist Attacks	Feb. 10, 2017	Met with Ryan Shackelford, from Portage Homeland Security to discuss the opportunity to assist with securing support for a county-wide training plan focusing on enhancing preparedness and resilience relating to threats.	TBD	
Community Recycling Grants	February 3, 2017	The Community Grant program provides financial assistance to Ohio's local governments that propose to design and establish projects involved in the collection and processing of recyclable materials and litter prevention programs and projects. Ohio EPA seeks proposals involving one or more of targeted materials collected or processed in Ohio. Project categories include: C&DD and Deconstruction Recycling, Curbside Recycling, Drop-off Recycling, Litter Prevention, Material Recovery Facility Recycling, Organics Recycling, Outreach & Education, Pay-as-you-	\$3,000-\$250,000	

		throw, Special Venue Recycling, Sponsorships.		
Litter Clean-Up	February 3, 2017	Eligible applicants include counties, municipalities, corporations, townships, villages and others. Offers funds for litter clean-up activities on publicly owned properties including roadsides, waterways using volunteers. Required 10% match	Grants are provided from \$500 to up to \$90,000	
Scrap Tire Grants	February 3, 2017	The Ohio EPA program offers grants in the following project categories: Scrap Tire Manufacturing and processing (over 1 million PTE); Scrap Tire manufacturing and Processing (up to 1 million PRE) Scrap Tire Civil Engineering or Construction, Paving (GTR or RAS)	Grants are provided from \$350,000-\$200,000	
Recycling Market Development Grants	February 3, 2017	The Ohio EPA Market Development programs offers grant fun to Ohio business that propose to create the infrastructure necessary for successful markets of recyclable materials and related products. Project Categories are: Construction & Demolition, Glass Recycling, Manufacturing and Processing, material Recovery Facility, Organics Recycling.	\$250,000 awarded per project category	
Portage Foundation	February 15, 2017	Grants for community projects throughout Portage County.	\$2000	
National Endowment for Humanities: Creating Humanities Communities	Feb. 15, 2017	The Creating Humanities Communities program provides matching grants to help stimulate and proliferate meaningful humanities activities in states and U.S. territories underserved by NEH's grant making divisions and offices. Grantees will use the funds to establish and undertake new humanities program		
Grant Title	Due Date	Grant Opportunities 30-120 Days Out	Amount	
Art Place	March last year	Grants that support creative place making	Up to 500,000 K	
Fire Prevention and Safety Grants	March	Grant projects that enhance the safety of the public and firefighters.		
Ohio Clean Diesel School Bus Fund	Due March 15, 2017	Ohio public school districts and boards of developmental disabilities; priority given to applications from those in counties not meeting Clean Air Act standards for particulates (PM 2.5). Grant is used to purchase and install pollution controls onto diesel busses of Type A or B, model years 1994-2006 or idle reduction equipment onto diesel school buses any year. Renewable. 5% cash or in-kind match required		

Court Technology Grants	Mid-March last year	Supreme Court of Ohio Grants that support technology improvements		
Gund Foundation	March 15 July 15 Nov 15 2017	Supports mostly Cuyahoga County, but may support economic development.		
CLG Grant-Ohio Historic Preservation Tax Credit Round 18	Application Submission Deadline: March 31, 2017	Working with City of Ravenna to secure support for research that will enable the expansion of the historic district y 2 blocks in all directions. This grant got pushed back due to project requirements. Below are additional deadlines that part of the process. SHPO Pre-App Meeting Request Deadline: February 1, 2017 Intent to Apply/SHPO Pre-App Meeting Deadline: February 15, 2017 Historic Documentation (Part 1 and 2) Deadline: February 28, 2017	\$8,000-\$12,000	None
LOWES Charitable and Educational Foundation Grants	March Based on last year	Grants used to help build better communities by providing monetary assistance to nonprofits and municipalities looking for support of high-need projects such as: building renovations/upgrades, grounds improvements, technology upgrades and safety.	\$2,000-\$100,000 with most failing between \$10K-\$25K	
Ohio Public Works Commission Small Government Program (SGP) Emergency Program (EP) Local Transportation Program (LTP)	March 31, 2017	OPWC administer the State Capital Improvement Program. Through the State Capital Improvement Program (SCIP) the State uses its general revenues as debt support to issue general obligation bonds up to \$175 million in fiscal years 2017 to 2021 and \$200 million in fiscal years 2022 to 2026. Eligible applicants are counties, cities, villages, townships, and water and sanitary districts. Eligible projects are for improvements to roads, bridges, culverts, water supply systems, wastewater systems, storm water collection systems, and solid waste disposal facilities. Funding is provided through grants, loans, and loan assistance or local debt support. Grants are available for up to 90% of the total project costs for repair/replacement, and up to 50% for new/expansion. Loans can be provided for up to 100% of the project costs. Grant/loan combinations are also available. There is no minimum or maximum loan amount.	Up to \$175 million for all programs \$17.5 million for SGP \$3.5 million for EP \$65 million for LTP	
The Ohio Department of Public Safety Division of	April 1, 2017 New grant	Priority applications are for training of personnel and purchase of equipment; priority for paramedic training programs and those seeking		

Emergency Medical Services	<p>periods July 1- Dec 1, 2017</p> <p>March 1, 218- June 1, 2018</p>	<p>accreditation. The EMS grant award year begins on July 1 and runs through June 30. There are six types of grants (Priorities 1 - 6) available. The amount awarded for each priority is determined by the State Board of Emergency Medical, Fire, and Transportation Services and by the amount of funds available during the award year. Grant applications are available by February 1st</p>		
Ohio Emergency Medical Services: Board Priorities and Economic Hardship	April 1, 2017	<p>The Division of EMS administers the Board Priority and Economic Hardship Grants Program under the direction of the State Board of Emergency Medical Fire, and Transportation Services, for the improvement and enhancement of EMS patient care in Ohio. Funding for the EMS grants program comes from fines levied in the State of Ohio for seatbelt violations.</p>		
Ohio Emergency Medical Services: Training and Equipment Grants	April 1, 2017	<p>The purpose of the State Board of Emergency Medical, Fire, and Transportation Services Grant Program, administered by the Ohio Department of Public Safety, Division of Emergency Medical Services, is to improve and enhance EMS and trauma patient care in Ohio through the provision of grant funding for equipment, training, and research. The funding source for the grant program is fines levied in the State of Ohio for seat belt violations.</p>		
Ohio Emergency Medical Services: Research Grants	April 1, 2017	<p>The purpose of the State Board of Emergency Medical, Fire, and Transportation Services Grant Program, administered by the Ohio Department of Public Safety, Division of Emergency Medical Services, is to improve and enhance EMS and trauma patient care in Ohio through the provision of grant funding for equipment, training, and research. The funding source for the grant program is fines levied in the State of Ohio for seat belt violations.</p>		
National Endowment for the Arts: Challenge America	<p>April 13, Submit SF-424 to Grants.gov</p> <p>Apr. 27 to May 4, 2017</p> <p>Full Submission</p>	<p>The Challenge America category offers support primarily to small and mid-sized organizations for projects that extend the reach of the arts to underserved populations -- those whose opportunities to experience the arts are limited by geography, ethnicity, economics, or disability. Grants are available for professional arts programming and for projects that emphasize the potential of the arts in community development. This category encourages and supports the following two objectives: Engagement: Engaging the public with diverse and excellent art. Livability: The strengthening of communities</p>	\$10,000	

Grant Title	Due Date	Ongoing Grant Opportunities	Amount	
		through the arts.		
Ohio Humanities: Tourism Planning Grant and Media Planning	1 st business day of each month	When humanities perspective is integrated from a project's inception, this provides coherence throughout the planning, implementation, and later evolutions of a cultural and heritage tourism initiative. Using Ohio Humanities grants, local community organizations have developed exhibits, walking and driving tours, digital tools, and lively historical experiences	Up to \$2K	
USDA Community Facilities Grant and Loan	Ongoing	Provides affordable funding to develop essential community facilities in rural areas		
Firewise Ohio Hazard Mitigation Grants	Ongoing	Firewise Ohio has grant funds available to assist fire departments statewide in enhancing wildfire prevention and preparedness. There is no deadline for applying; funds are available annually until they are all used. These 50/50-match grants allow the ODNR Division of Forestry to provide funding for all cash expenditures and purchases, and the grant recipient fulfills their required share through in-kind service (work in lieu of cash). Upon closure of the grant, the recipient will have expended zero dollars from their agency budget. The grant recipient must make all financial expenditures initially and will be reimbursed for these purchases by ODNR Forestry upon project completion as specified in the grant cooperative agreement.	\$8000, with \$4,000 cash expenditure per project grant	
Economic Development Administration (EDA) U.S. Department of Commerce	Ongoing	EDA provides a strategic investment on a competitive merit basis to support economic development, foster job creation, and attract private investment in economically distressed areas of the U.S. Under this FFO, EDA provides applicants from rural and urban areas provide investment that support construction, non-construction, technical assistance, and revolving loan fund projects. Focus areas: Collaborative Regional Innovation, Public/Private Partnerships; national Strategic Priorities, Global Competitiveness, Environmentally Sustainable Development, Underserved Communities	Based on availability of funds at time of award as well as DOC and EDA priorities	
Walgreens Community Grant Program	Ongoing	Areas of need and focus include: access to health and wellness in communities; pharmacy education and mentoring initiatives; civic and community outreach; emergency and disaster relief.	\$10,000	

Dominion Foundation	Monthly	The Dominion Foundation supports nonprofit organizations dedicated to improving the economic, physical, and social health of the communities served by Dominion's companies. The Foundation focuses its grant making in 5 general categories: <u>health and human services</u> , including hunger/homeless issues and youth and senior services; <u>education</u> , including K-12 education; <u>culture and the arts</u> , including visual arts, music, theater, dance, libraries, parks, public broadcasting, and museums; <u>civic and community development</u> ; and, <u>the environment</u> , including environmental education. The primary interest of the Foundation is to support programs. Support of capital campaigns is limited & provided on an exceptional basis.	\$1,000- \$15,000	
Surface Water Improvement Fund	Annually	Focus is for implementation of specific projects that address nonpoint source pollution and/or storm water runoff and result in water quality improvements in Ohio's streams, rivers, and lakes.	Up to \$150,000	
Lake Erie Protection Fund	Quarterly	Small grants for research and on the ground projects aimed at protecting, preserving, and restoring Lake Erie or its tributary watersheds in Ohio. Focuses on projects that lead to better management decisions for both environmental protection and economic development. Special grant projects considered. Support through donations or license plate.	\$15,000 available	
Diesel Emissions Reduction Grant	Later spring	Public and private sector diesel fleets (motor vehicle, marine, locomotive and highway construction equipment) that are eligible under the Federal Highway Congestion Mitigation and Air Quality (CMAQ) program and located in a. Private sector fleets must apply through a public sector partner. Administered jointly with Ohio Depart. Transportation.	10 million annually with up to \$350,000 given per grant	
GAR Foundation	Feb. 1, May 1, Aug. 1, Nov 1, 2017	Favors applications, programs, and projects that : benefit Summit County and Ohio organizations & residents; advance strategies in area of education, basic needs and independence, civic enhancement, arts and culture; demonstrate success in attracting financial support from other sources; communicate and cooperate with other projects, programs, and organizations pursuing similar goals; demonstrates measurable outcomes	\$5,000 plus	

Ohio Department of Natural Resources	May 1, 2017	The Nature Works grant provides up to 75% reimbursement assistance for local government subdivisions (townships, villages, cities, counties, park districts, joint recreation districts, and conservancy districts) to for the acquisition, development, and rehabilitation of recreational areas.	Portage County \$32,462	
Dry Fire Hydrant Grant Program	May 1	The Ohio Department of Forestry T Grant Program is focused on improving wildfire protection and fire department preparedness by providing funding assistance for dry hydrant installation projects. 50/50 match		
Ohio Environmental Science and Engineering Scholarships	May 1	FT students majoring in environmental science, environmental engineering or related fields at Ohio colleges/universities can apply. Administered by the Ohio Academy of Science .	\$1250 for students in second year of 2 yr. program; \$2,500 for students in 4/5 th years.	
Farmers Market and Local Foods Promotion Program		The USDA requests application for projects supporting farmer to consumer marketing and roadside stands and agritourism. Other support is for activities for intermediary supply chain activity for businesses that process, distribute, aggregate and store locally or regionally produced food products.	10+ million	
Rural Energy for America Program Renewable Energy Systems & Energy Efficiency Improvement Loans & Grants in Ohio	May	Provides guaranteed loan financing and grant funding to agricultural producers and rural small businesses to purchase or install renewable energy systems or make energy efficiency improvements.	Renewable Energy: \$2500-500,000 Energy \$1500-250,000	
Preservation Assistance Grants or Smaller Institutions	May	Help small and mid-sized institutions—such as libraries, museums, historical societies, archival repositories, cultural organizations, town and county records offices, and colleges and universities—improve their ability to preserve and care for their significant humanities collections. These may include special collections of books and journals, archives and manuscripts, prints and photographs, moving images, sound recordings, architectural and cartographic records, decorative and fine art objects, textiles, archaeological and ethnographic artifacts, furniture, historical objects, and digital materials. Applicants must draw on the knowledge of consultants whose preservation skills and experiences are related to the types of collections		

		and the nature of the activities on which their projects focus. Within the conservation field, for example, conservators usually specialize in the care of specific types of collections, such as objects, paper, or paintings.		
NEH- Common Heritage	May 11, 2017	America's cultural heritage is preserved not only in libraries, museums, archives, and other community organizations, but also in all of our homes, family histories, and life stories. The Common Heritage program aims to capture this vitally important part of our country's heritage and preserve it for future generations. Common Heritage will support both the digitization of cultural heritage materials and the organization of public programming at community events that explore these materials as a window on a community's history and culture. NEH especially welcomes applications from small and medium-sized institutions that have not previously received NEH support		
National Emergency Medicine Association (NEMA) Grant	May	National Emergency Medicine Association (NEMA)		
Port Security Grant Program (PSGP)	May	U.S. Dept. of Homeland Security		
Tribal Homeland Security Grant Program (THSGP)	May	U.S. Dept. of Homeland Security		
Environmental Clean Water Act	June	Townships are eligible for support to conduct stream restoration and nonpoint source pollution management projects. Require 20% match.	3.5 million per year	
Gar Foundation	LOI in June; full proposals on Aug 1,	GAR favors applicants, programs, and projects which: benefit Summit County, <u>Ohio organizations, residents, programs, and projects</u> ; advance strategies in the areas of education, basic needs and independence, civic enhancement, and arts and culture; demonstrate the likelihood of success in attracting financial support from other sources; communicate and cooperate with other projects, programs, and organizations pursuing similar goals; demonstrate measurable outcomes	\$5,000 plus	
NEH: Division of Public Programs	June	Digital Projects for the Public-grants support projects that significantly contribute to the public's engagement with the humanities. Digital platforms—such as websites, mobile applications and tours, interactive touch screens and kiosks, games, and virtual environments—can reach	between \$30,000-\$100,000	

		diverse audiences and bring the humanities to life for the American people. The program offers three levels of support for digital projects: grants for Discovery projects (early-stage planning work), Prototyping projects (proof-of-concept development work), and Production projects (end-stage production and distribution work). While projects can take many forms, shapes, and sizes, your request should be for an exclusively digital project or for a digital component of a larger project.		
Ohio Humanities: Quarterly Grants	June	Ohio Humanities has 2 special funding opportunities available at all times: 1) Towards A Beautiful Ohio: Ohio Humanities is a 3 year initiative focusing on the environment. As part of this initiative, they seek to strategically invest in public conversations that address environmental issues from a humanities perspective. 2) Humanities and the Experience of War: Standing Tall In recognition of the importance of the humanities both in helping Americans to understand the experiences of service members and in assisting veterans as they return to civilian life	\$2001-5000	
Ohio Humanities: Cultural Heritage Tourism Implementation Grants	June	Successful cultural heritage tourism projects explore history, highlight culture, and foster appreciation of local tourism assets. Proposed projects should work toward enhancing community life and focus on tourism as a learning opportunity for travelers and local residents.	Max \$10K for Implementation; Max \$2K for planning	
Rural Opioid Overdose Reversal Grant Program	June	Through the Department of Health and Human Services, funding for this program is to reduce the incidences of morbidity and mortality related to opioid overdoses in rural communities through the purchase and placement of emergency devices used to rapidly reverse the effects of opioid overdoses and training of licensed healthcare professionals and emergency responders on their use.	up to \$100,000 with 15 applicants funded annually	
Volunteer Fire Assistance	June 15	Ohio Department of Natural Resources-Division of Forestry offers 50/50 matching grants for equipment, training, and establishing rural and volunteer fire departments. Designed for rural and volunteer fire departments serving communities with less than 10,000 people.		
Historical Marker Program	July 1	As part of the Ohio Historical Connection, this program offers support for markers.	\$2440	
New Horizons	LOI for consideration	The New Horizons fair Housing Assistance program provides funds to units of local	Up to \$100,000	

	announce new funding dates July 1	government, or consortia of units of local government, to affirmatively further fair housing and eliminate impediments to fair housing	with 15 applications funded annually.	
Ohio Clean Diesel School Bus Fund	LOI DUE July 10, 2017 application due July 17, 2017	Ohio public school districts and boards of developmental disabilities; priority given to applications from those in counties not meeting Clean Air Act standards for particulates (PM 2.5). Grant is used to purchase and install pollution controls onto diesel busses of Type A or B, model years 1994-2006 or idle reduction equipment onto diesel school buses any year. Renewable. 5% cash or in-kind match required	\$300,000-\$475,000	
Gund	July 15 (for fall meeting) and November 15 (for winter-spring meeting).	The Foundation responds to these challenges by making grants to organizations that address environmental issues in Northeast Ohio. In addition, we support efforts to restore and preserve the Lake Erie ecosystem. Within the broad range of environmental issues, the Foundation focuses on promoting alternatives to urban sprawl, decreasing energy consumption and waste, conserving ecosystems and biodiversity, reducing environmental health hazards, increasing public awareness of environmental issues and building the skills of nonprofit environmental leaders.	\$5,000 +	
Ohio Environmental Education Fund	July	Local subdivisions of government, local schools, and school boards, non-profit organizations, for profit- organizations, and state agencies can apply for mini grants and general grants. Education projects targeting pre-school through university students and teachers, the general public, and the regulated community. 10% cash or in-kind match required.	\$900,000 LOI required	
Distance Learning and Telemedicine Grant Program	July	Through The US Department of Agriculture, the Distance Learning and Telemedicine program helps rural communities use the unique capabilities of telecommunications to connect to each other and to the world, overcoming the effects of remoteness and low population density. For example, this program can link teachers and medical service providers in one area to students and patients in another.		
Rural Child Poverty Telehealth Network grant Program	July	This U.S. Department of Health and Human Services grant is to support telehealth networks to better serve the unique healthcare challenges faced by children in rural communities. The goal of this program is to expand access; coordination and quality of pediatric care to impoverished rural communities while integration social	\$50,000-\$500,000 with 15% match required	

		services into service delivery.		
National Highway Traffic Safety Administration	July	Promoting Innovation in Emergency Medical Services (NHTSA) has made grant funds available for the award of a new cooperative agreement to support the promotion of innovative EMS practices in states and local systems. This project will assist state and local EMS systems to innovate by developing model legal, regulatory, and financial frameworks that they may subsequently implement to encourage pilot programs that will test new delivery models.	Three grants up to \$325,000	
Portage Foundation	August 15, 2017	For community projects throughout Portage County	\$2000	
Clean Water Act Section 319	Sept. based on last year	Local governments, nonprofit organizations, watershed groups and SWCDs and local parks can conduct stream restoration and nonpoint source pollution management projects. 20% total project cost are required to be provided as local match. About 2 million available annually	Up to 400,000	
B. OUR TOWN: Projects that Build Knowledge About Creative Placemaking	September	Grant Program Description - This area of Our Town funding is to build and disseminate creative place making knowledge more broadly. These projects can be carried out by arts service or design service organizations, and/or other national or regional membership or university-based organizations that provide technical assistance to those doing place-based work, to expand the knowledge base about creative place making to their members and the field. These projects should expand the capacity of artists and arts organizations to be more effective entrepreneurs and to work more effectively with economic and community development practitioners, and vice versa, to improve the livability of the communities and create opportunities for all.	Between \$25,000-100,000 matching	
Ohio Humanities: Quarterly Grants	Sept. 15	Ohio Humanities has 2 special funding opportunities available at all times: 1) Towards A Beautiful Ohio: Ohio Humanities is a 3 year initiative focusing on the environment. As part of this initiative, they seek to strategically invest in public conversations that address environmental issues from a humanities perspective. 2) Humanities and the Experience of War: Standing Tall In recognition of the importance of the humanities both in helping Americans to understand the experiences of service members and in assisting veterans as they return to civilian life.	\$2,001-5,000	

Ohio Humanities	Sept. 15	As a part of its current initiative, Standing Together: The Humanities and the Experience of War, the National Endowment for the Humanities offers a new grant opportunity: the Dialogues on the Experience of War program. The program supports the study and discussion of important humanities sources about war, in the belief that these sources can help U.S. military veterans and others to think more deeply about the issues raised by war and military service. The humanities sources can be drawn from history, philosophy, literature, and film—and they may and should be supplemented by testimonials from those who have served. The discussions are intended to promote serious exploration of important questions about the nature of duty, heroism, suffering, loyalty, and patriotism. The discussion groups can take place on college and university campuses, in veterans’ centers, at public libraries and museums, and at other community venues. Most of the participants in the discussion groups should be military veterans; others, such as men and women in active service, military families, and interested members of the public, may participate as well.	Up to \$100,000 which includes support for recruitment and training of facilitator	
National Endowment for the Arts OUR TOWN Grant: Arts Engagement, Cultural Planning, and Design Projects	September	Grant for Countywide Design Guidelines that will help create a pattern book which will be used by cities, villages, and townships. RPC is working on the written part of the project. RPC is also connecting with 2 state agencies to create potential state model that may be able to be adapted from Portage County’s model. Reached out to Ohio History Connects and they are interested in working with RPC. They discussed concept with the Director at the Ohio Arts Council, who is also interested in the larger scale project. RPC will connect with both in next few weeks to meet and fully discuss concept.		
Ohio EPA 319 Grant	September	Planning to submit this grant for the Hills Pond Dam project. The grant requires a 9 element watershed plan as part of the application (this is a new EPA requirement). As such, RPC is working with Water Resources. We are hoping that NEFCO will be able to work on the plan to meet the requirement. The timing of the completion of the 9-element plan may result in a postpone application, forcing it to be submitted the following cycle.	Between \$300,000-\$400,000	
Gar Foundation	LOI in Oct.;	GAR favors applicants, programs, and projects which: Benefit Summit County, <u>Ohio</u> organizations, residents, programs, and projects; Advance our strategies in the areas of education,	\$5,000 plus	

	full proposals on Nov. 1	basic needs and independence, civic enhancement, and arts and culture; Demonstrate the likelihood of success in attracting financial support from other sources, and in satisfying present and future funding needs; Communicate and cooperate with other projects, programs, and organizations pursuing similar or complementary goals; Demonstrate measurable outcomes		
NEA: Research Grants	October	Awards to support research that investigates the value and/or impact of the arts, either as individual components of the U.S. arts ecology or as they interact with each other and/or with other domains of American life.	\$10,000-30,000 matching	
Costal and Estuarine Land Conservation Program (CELCP)	October	Soliciting grant proposals from eligible Great Lakes states for coastal and estuarine land conservation project under the Coastal and Estuarine Land Conservation Program. Project should protect important coastal and estuarine areas that have significant conservation, recreation, ecological, historical, or aesthetic values or that is threatened by conversion from their natural, undeveloped, or recreational state to other uses. Proposals must advance the Great Lakes Restoration Initiative (GLRI) to protect and restore GL aquatic and terrestrial habitats, including those that serve to remediate, restore, and de-list Areas of Concern.		
Office of Criminal Justice Services (OCJS)	October	Justice Assistance Grants for Law Enforcement for hiring, training, and employing law enforcement officers and support staff on regular basis, paying overtime for the above, and procuring equipment and technology	Up to \$20,000	
Coastal Program- Great Lakes Restoration Program	TBD	This is an incentive based program that provides technical and financial assistance to coastal communities and landowners to restore and protect fish and wildlife habitat on public and private lands. It is an unconventional grant program in that it does not solicit project through a request for proposals. Instead project work plans are developed strategically in coordination with partners and with substantial involvement from Service field staff. Project must promote your mission, promote biological diversity and be based upon sound scientific biological principles.	\$40,000-\$150,000	
USDA-Community Food Projects Competitive Grant Program	November	Met with Debbie Blewitt to discuss grant guidelines to see if there is an opportunity for a planning grant for Windham. They are a community that does not have a grocery store. As a food desert, they are in need of fresh produce and healthy alternative to processed	TBD	

		foods.		
Ohio Public Works Clean Ohio Fund Green Space Conservation Program	November/ December	Looking to submit the grant for the Hills Pond Dam Project. It would be classified as Riparian Corridor-protections and enhancement of riparian corridors or watersheds, including protection of streams, rivers, lakes, and other bodies of water. Projects include reforestation of land or planning of vegetation for filtration, and less simple acquisition or acquisition of easements for providing access, or for protection and enhancement.		
Office of Criminal Justice Services (OCJS)	December	Family Violence Prevention and Services grants funds projects that assist units of local government develop and strengthen effective law enforcement and prosecution strategies and services to combat crimes against women.		
NEH Educator Enrichment Grant	December draft November	Grants to support educator enrichment projects that enhance teacher's understanding and appreciation of humanities. Should enhance K-12 classroom; should build partnerships including foundations	\$2001- 5000K	
Office of Criminal Justice Services (OCJS)	December	Ohio Drug Law Enforcement Fund will provide funding to defray expenses that a drug task force organization incurs in performing its functions related to the enforcement of the state's drug laws and other state laws related to illegal drug activity.		
Corporation for National and Community Service	Intent to apply due December Application due Jan. 18, 2017	2017 AmeriCorps State and National Grants for eligible organizations proposing to engage AmeriCorp member in evidence based or informed interventions to strengthen communities. Focus areas include: Disaster services, economic opportunities, education, environmental stewardship, healthy futures, and veterans and military families.	Amounts vary; awards are cost reimburse ment or fixed amount	
FEMA		The Staffing for Adequate Fire and Emergency Response Grants (SAFER) was created to provide funding directly to fire departments and volunteer firefighter interest organizations to help them increase or maintain the number of trained, "front line" firefighters available in their communities. The goal of SAFER is to enhance the local fire departments' abilities to comply with staffing, response and operational standards established by the NFPA (NFPA 1710 and/or NFPA 1720).		

FEMA	November 2017	The primary goal of the Assistance to Firefighters Grant (AFG) is to meet the firefighting and emergency response needs of fire departments and nonaffiliated emergency medical service organizations. Since 2001, AFG has helped firefighters and other first responders to obtain critically needed equipment, protective gear, emergency vehicles, training and other resources needed to protect the public and emergency personnel from fire and related hazards.		
FEMA		The Fire Prevention and Safety (FP&S) Grants are part of the Assistance to Firefighters Grants (AFG) and support projects that enhance the safety of the public and firefighters from fire and related hazards. The primary goal is to reduce injury and prevent death among high-risk populations. In 2005, Congress reauthorized funding for FP&S and expanded the eligible uses of funds to include Firefighter Safety Research and Development.		
FEMA: State Homeland Security Program Grants		The SHSP assists state, tribal and local preparedness activities that address high-priority preparedness gaps across all core capabilities and mission areas where a nexus to terrorism exists. SHSP supports the implementation of risk driven, capabilities-based approaches to address capability targets set in urban area, state, and regional Threat and Hazard Identification and Risk Assessments (THIRAs). The capability targets are established during the THIRA process, and assessed in the State Preparedness Report (SPR) and inform planning, organization, equipment, training, and exercise needs to prevent, protect against, mitigate, respond to, and recover from acts of terrorism and other catastrophic events.		
FEMA: Urban Area Security Initiative		The UASI program funds addressed the unique risk driven and capabilities-based planning, organization, equipment, training, and exercise needs of high-threat, high-density Urban Areas based on the capability targets identified during the THIRA process and associated assessment efforts; and assists them in building an enhanced and sustainable capacity to prevent, protect against, mitigate, respond to, and recover from acts of terrorism.		
Grant Title	Due Date	Grants To Review Again in 2018	Amount	Adm. Revenue
Ohio Environmental Education Fund	Electronic LOI due January 9; Applications	Local subdivisions of government, local schools, and school boards, non-profit organizations, for profit- organizations, and state agencies can apply for mini grants and general grants. Education		

	due January 17, 2017	projects targeting pre-school through university students and teachers, the general public, and the regulated community. 10% cash or in-kind match required.		
National Endowment for Humanities: Digital Humanities Advancement Grants	January	Digital Humanities Advancement Grants (DHAG) support digital projects throughout their lifecycles, from early start-up phases through implementation and long-term sustainability. Experimentation, reuse, and extensibility are hallmarks of this grant category, leading to innovative work that can scale to enhance research, teaching, and public programming in the humanities.	Level 1:\$5,000-\$40,000 Level 2:\$40,001-\$75,000 Level 3:\$100,000-\$325,000	
National Endowment for Humanities: Humanities Initiative at Community Colleges	January	Humanities Initiatives at Community Colleges support community colleges' commitment to educating students on a variety of educational and career paths. The program funds curricular and faculty development projects that help strengthen humanities programs and/or incorporate humanistic approaches in fields outside the humanities.	Up to \$100,000	
Public Humanities Grants	January	Public Humanities Projects grants support projects that bring the ideas and insights of the humanities to life for general audiences. Projects must engage humanities scholarship to analyze significant themes in disciplines such as history, literature, ethics, and art, or to address challenging issues in contemporary life. NEH encourages projects that involve members of the public in collaboration with humanities scholars or that invite contributions from the community in the development and delivery of humanities programming. This grant program supports a variety of forms of audience engagement.	Planning grants up to \$40,000 Implementations grants \$50,000-\$400,000	
National Endowment for Humanities: National Digital Newspaper Program	January	The National Digital Newspaper Program (NDNP) is a partnership between NEH and the Library of Congress to create a national digital resource of historically significant newspapers published between 1690 and 1963, from all the states and U.S. territories. This searchable database will be permanently maintained at the Library of Congress (LC) and will be freely accessible via the Internet. An accompanying national newspaper directory of bibliographic and holdings information on the website directs users to newspaper titles available in all types of formats.		

CDBG REPORT
January, 2017
Work Through December, 2016

2015 COMMUNITY DEVELOPMENT ALLOCATION GRANT - \$304,000 - (September 1, 2015 – October 31, 2017)

Neighborhood Facility/Community Center – Mantua Township Elevator – \$75,000

The Mantua Restoration Society, Inc. mission is to seek and develop funding to preserve historic buildings and sites in order for them to be vibrant, integral parts of Township government and civic life.

The 2-1/2 story building located at 11741 Mantua Center Road (formerly the Mantua Center School) was constructed in 1914 and was recently placed on the National Register of Historic Places. The building is currently being occupied by the Township Zoning Inspector and the Fiscal Officer. The annex portion (former gym/cafeteria) of the building is rented out almost every night to agencies/organizations.

At this time, persons who rely on wheelchairs to get around are only able to access the annex portion of the building. Funds are being requested to remove the barriers that exist for elderly and handicapped individuals that prevent them from entering the Mantua Township Administration and the Community Building's main building. In an effort to remove the barriers to the elderly and handicapped individuals in the Mantua Township Community, funds will be used to place an elevator in the building, which would provide access to all floors. By removing the barriers to all of the levels of the historic building the entire community can use it and it would be more attractive too for profit and non-profit entities that are looking for a place to set up their business.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$130,000. Mantua Township Trustees, Mantua Restoration Society, Inc. has agreed to leverage \$55,000 of their funds to complete the project.

A Conditional Permit has been issued to the contractor. A full permit will not be issued until the engineer and/or architect addresses the positive pressure requirement. The Ohio Building Code requires that a positive pressure opening protective assembly be installed at each of the elevator shaft entrances into the corridors. The architect and/or engineer will need to provide additional information to the County Building Department showing how it will meet the requirement or the Township can appeal the item on the Adjudication Order/Conditional Permit to the State of Ohio Board Building Appeals.

Demolition has started and the engineering for the elevator has started.

The contract for the electric will be put in place once the County re-opens for business.

Neighborhood Facility/Community Center – Franklin Township Hall ADA - \$35,000

Franklin Township took ownership of the building (formerly the Franklin Silk Company) located at 218 Gougler Avenue, Kent in 1840. The building has been the site of the township government since that time. The building was placed on the National Register of Historic Places in 1975.

The meeting room is nearly the entire second floor of the building and is accessible only by a spiral staircase or the fire escape on the outside of the building. Unfortunately, this makes the meeting room inaccessible to the elderly or handicapped. For this reason, meetings are held in a small conference room downstairs that only holds about 20 chairs for citizens or interested parties. This is rarely enough and people must stand in the hallway outside of the room and try to hear what is going on in the meeting.

The Zoning Commission, the Board of Zoning Appeals as well as the Board of Trustees meet for major concerns several times each month. Although the building is located in the City of Kent, the meetings are attended by the residents who live in Franklin Township. The Zoning Commission, Board of Zoning Appeals and Trustees meetings all have a large audience of interested senior citizens that are interested in the township happenings and many cannot attend because there is not enough room.

In an effort to remove the barriers to the elderly and handicapped individuals, funds will be used to place a lift type of elevator in the downstairs corner by the parking lot in order to not disturb the historical status of the building.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$73,000. Franklin Township Trustees has agreed to leverage \$38,000 of their funds to complete the project.

Chair lift has been installed and was inspected by the State on December 8, 2016. All punch list items have been completed except for the exterior work. The exterior work will be completed in the Spring.

Historic Preservation/Phoenix II Roof Replacement - \$44,200

The second phase (111 & 113 East Main Street) of the Phoenix Building is estimated to cost 1.3 million dollars. Interior work including the construction of six new apartments on two floors cannot move forward until the 6,000 square foot roof has been replaced. The roof has been found to be structurally unsound. Some temporary patches have been applied to address major leaks, but are not expected to hold for long. Even with treatment, water filtration is affecting the interior spaces.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$133,963. Coleman Professional Services has agreed to leverage \$89,963 of their funds to complete the project.

Construction has started and is nearing completion.

Parks and Recreation Facilities/McElrath Neighborhood Ballfield - \$39,000

The McElrath Improvement Corporation (MIC) has been in existence for over 40 years with the mission to improve the living conditions and to expand economic opportunities in the McElrath Community.

Over the years MIC has been involved with countless projects and activities to assist McElrath residents and improve the neighborhood image.

In 2002-2003, with assistance of the Portage County Commissioners, Leadership Portage County, Community Action Council, the Baseball Tomorrow Fund and others MIC was able to build neighborhood baseball fields for use by all residents on property located at 3770 Richardson Street owned by or donated by to MIC for such uses. Since that time using volunteers and community organizations, MIC has struggled to maintain the concession stands and baseball fields so that they can be utilized to the maximum capacity.

All funding is generated by small fundraisers, revenues from concession stand sales and donations from the community.

Funding is requested to make needed repairs to the concession stands and restrooms and to repair the actual baseball fields through the purchase of screened top soil.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$39,000. **WORK COMPLETED.**

Parking Facilities/Garrettsville Parking Lot - \$50,000

A fire in the historical, commercial district of the Village of Garrettsville destroyed an entire block of buildings on March 22, 2014. The fire has left the entire block in rubble creating a blight to the area. Thirteen businesses were displaced by the fire and more than 15 other businesses in the Village are believed to have been harmed from the decrease in customer traffic.

Funds are being requested to remove and pave the existing parking lot and to create an entrance to the parking lot located parallel to Main Street in the historic, commercial district in the Village of Garrettsville in order to eliminate a blight to the area to benefit 1,410 persons.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$156,688. The Village of Garrettsville has agreed to leverage \$109,688 of their own funds to complete the project.

Contracts are in place for all 3 contractors and a Notice to Proceed has been issued. Construction will begin in the spring.

Water Facility Improvements – Village of Garrettsville - \$30,312

As part of the Parking Facilities activity the Village of Garrettsville will be installing electric and replacing the 107 year old water lines which failed during the fire as part of furnishing a new utilities service corridor along the rear of the property parallel to Main Street.

The Village of Garrettsville has agreed to leverage \$33,312 of their funds to complete the project.

***Note: No CDBG funds are being contributed however work will be completed in conjunction with the Parking Facilities Project.**

A public hearing was held on November 29, 2016 to finish the amendment process. THIS ACTIVITY HAS BEEN CANCELLED

Fair Housing - \$7,000

Fair housing services including landlord/tenant information, discrimination complaints, training, posters and brochures will be provided for the residents of Portage County, excluding the City of Kent.

There were two requests for assistance received in December.

Administration and Implementation of the CDBG Grant - \$53,800

Administration and Implementation of the grant includes grant preparation, project management and bidding, completion of reports and day-to-day oversight of the projects.

2016 COMMUNITY DEVELOPMENT ALLOCATION GRANT - (September 1, 2016 – October 31, 2018)

Neighborhood Facilities/Community Center (Windham Community Center) - \$121,400

The Windham Village Community Center is in need of repairs. The following repairs are proposed:

- Replace the existing failing asphalt roof with a new metal roof system.
- Replace the gutter and downspouts.
- Paint the exterior and replace the existing siding.
- Add 3 new ADA compliant exterior decks for ingress and egress.
- Add new security lighting.

The Community Center is located at 9647 East Center Street and is in an area considered to be 65% Low-Moderate Income.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$121,400.

Neighborhood Facilities/Community Center (Mantua Center School) - \$36,800

Phase 1 consisted of the purchase and installation of an elevator to remove the barriers to elderly and handicapped individuals using the Mantua Township Administration and Community Building (former Mantua Center School). At this time persons who rely on wheelchairs to get around are only able to access the annex portion of the building.

Phase 2 will construct a slightly inclined walkway that leads from the handicapped accessible parking spots to the elevator as well as an entrance lobby to the elevator. One edge of the walkway will abut the building and other will abut a brick retaining wall. Without the walkway to the elevator, elderly and handicapped individuals will be prevented from entering the Mantua Township Administration and Community Building's main building. The entrance lobby will serve to keep people out of the elements as they are entering or leaving the elevator.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$36,800.

Neighborhood Facilities/Community Center (Coleman Adult Day Services) - \$26,700

Coleman Adult Day Services has high lighting needs. This helps to ensure safety at the facility, including minimizing the risk of falls for older clients with failing eyesight. Nurses need to be able to read instructions on medication and make careful observations of clients.

CDBG funds will be used to replace 215 lights of 21 different types located throughout the building, exterior walkways and parking. The Adult Day Services is located at 6695 North Chestnut Street in the City of Ravenna. Replacement of both incandescent and fluorescent lighting with LED lighting can greatly reduce both electricity bills and a buildings carbon footprint.

The request would serve a population comprised of approximately 130 adults with physical, cognitive or development disabilities and their care givers annually.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$26,735.

Public Facilities - \$63,100 + the City of Ravenna will contribute \$6,816

CDBG funds will be used to provide ADA handicap accessibility in LMI residential areas by installing and upgrading 45 curb ramps and 2073 linear feet of sidewalk to ADA Standards along Highland Avenue to Central Avenue as well as along Prospect Street to Summit Street in the City of Ravenna.

The project is located in Census Tract 6008, Block Group 3 which is considered to be 54% LMI and will benefit 34 persons.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$69,916. The City of Ravenna will contribute \$6,816.

Fair Housing - \$7,000

Fair housing services including landlord/tenant information, discrimination complaints, training, posters and brochures will be provided for the residents of Portage County, excluding the City of Kent.

Administration - \$55,000

Administration and Implementation of the grant includes grant preparation, project management and bidding, completion of reports and day-to-day oversight of the projects.

An environmental Review will need to be completed for each project and a Request for Release of Funds submitted to the Ohio Development Services Agency before any work can begin on any project.

**PORTAGE COUNTY REGIONAL PLANNING COMMISSION
GENERAL WORK PROGRAM
2017**

PROJECT/WORK ITEM GENERAL TASKS	TIME FRAME¹
A. Comprehensive Planning	
1. Portage County Comprehensive Economic Development Strategy Update (CEDS)(with NEFCO)	1/17-12/17
2. City of Ravenna Land Use Plan	1/17-6/17
3. Streetsboro Subdivision Regulations	1/17-6/17
4. LGIP Parks Collaboration and Implementation Grant	1/17-12/17
5. LGIP County Branding and Marketing Grant	1/17-12/17
6. Septic Tank Program (Townships)	1/17-12/17
7. Food Hub Grant	1/17-3/17
B. Plan Development and Implementation	
1. Update of Portage County Subdivision Regulations	1/17-6/17
a. Review of Proposed Selected Changes with Commissioners and RPC	2/17
b. Legal Review	1/17-6/17
c. Revisions resulting from above	3/17
d. Public review and hearings (2 hearings required)	4/17-5/17
f. Adoption by Commission and Commissioners	6/17
2. Other Plan Implementation Projects	
a. Grant Writing Program County Commissioners and Communities	1/17-12/17
b. Architectural Design Guidelines	1/17-9/17
c. Portage County SWOT tasks (TBD)	1/17-12/17
d. New Horizons Grant	1/17-10/17

¹ No date means ongoing-no project ending date or milestones

² In discussions only or developing a scope of services

PROJECT/WORK ITEM GENERAL TASKS

TIME FRAME¹

E. Regional Coordination and Other Continuing Activities

1. Other Member Services As Requested

- a. Identify CEDS related projects and Coordination with NEFCO

2. Portage County Farmland Preservation

- a. Assistance to Farmers and Preparation of Applications for State AEPP funding (requires follow up if funded)
- b. Continued work on implementation of Farmland Preservation plan objectives as resources allow.

3. U.S. Census Update and Coordinate

4. Intergovernmental Reviews

- Review of Local, Area and Statewide Grant Applications Impacting Portage County

5. Akron Metropolitan Transportation Study (AMATS)

- a. Coordination of reviews of development projects in Portage County for traffic impact analysis.
- c. AMATS Technical Advisory Committee

6. Northeast Ohio Four County Regional Planning and Development Organization

- a. Serve on NEFCO Policy Board
- b. Serve on NEFCO ERTAC
- c. Assistance on Portage County Portion of CEDS (See Comprehensive Planning)

7. Portage County Housing Services Council

- Council and Subcommittee work and meetings

8. Technical Assistance to and Coordination with Other County and Regional Agencies and Departments

¹ No date means ongoing-no project ending date or milestones

To Be Presented 1/11/17

PROJECT/WORK ITEM GENERAL TASKS

TIME FRAME¹

4. Finance

- a. Financial Management
- b. Secure resources for planning and operations

5. Marketing/Customer Service

- a. Specialized data packages as requested
- b. Annual Report Development and Publication

3/17

¹No date means ongoing-no project ending date or milestones

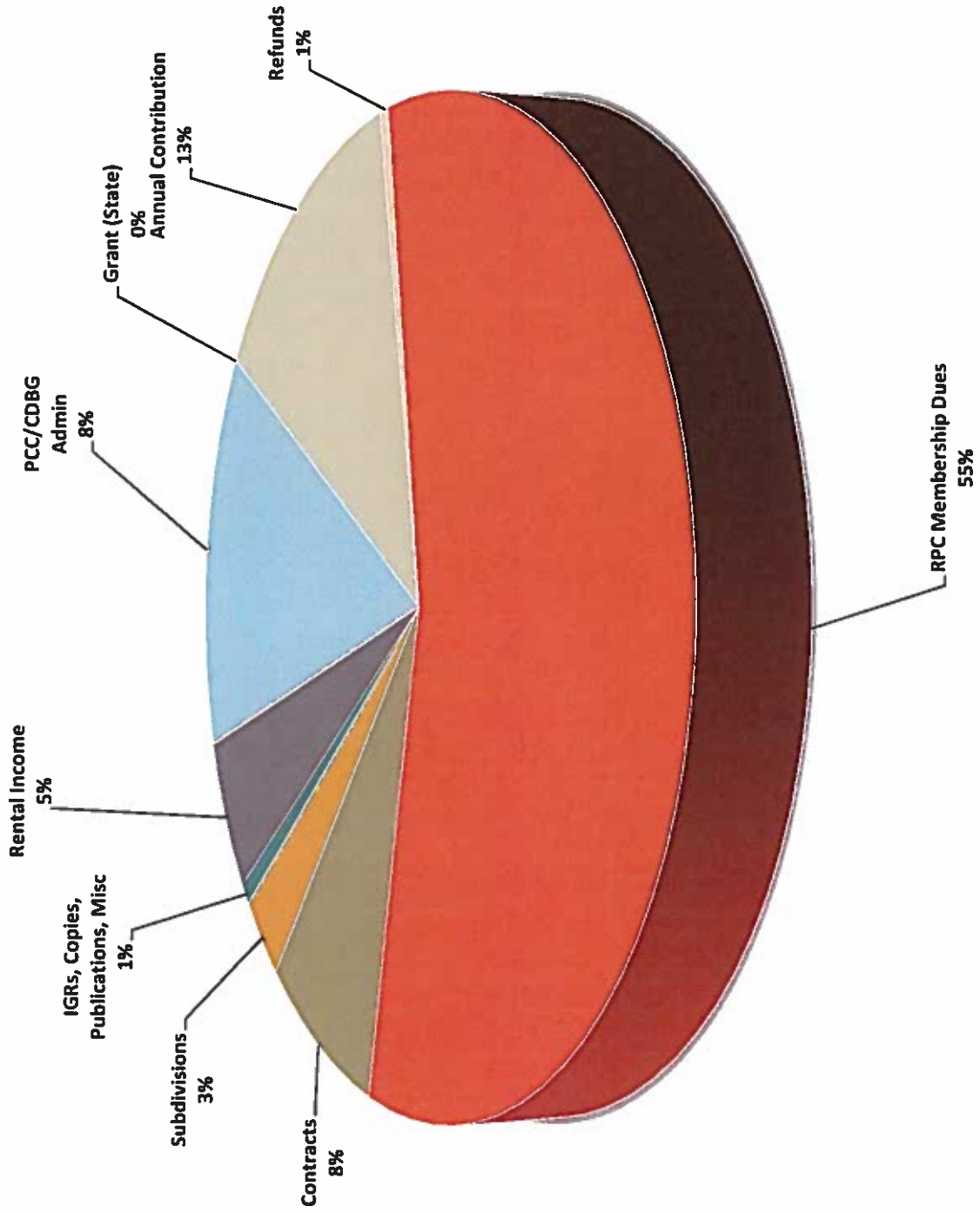
**PORTAGE COUNTY RPC
FINANCIAL STATEMENT
December 31, 2016**

	Month to Date		Year to Date	
Beginning Cash Balance	\$ 44,179.02	<-- Dec 1st-->	\$ 69,133.92	<-- Jan. 1st
Total All Receipts	\$ 26,412.42		\$ 410,585.01	
Total All Expenditures	\$ 60,319.73		\$ 469,447.22	
Ending Cash Balance	\$ 10,271.71	<--Dec 31st -->	\$ 10,271.71	

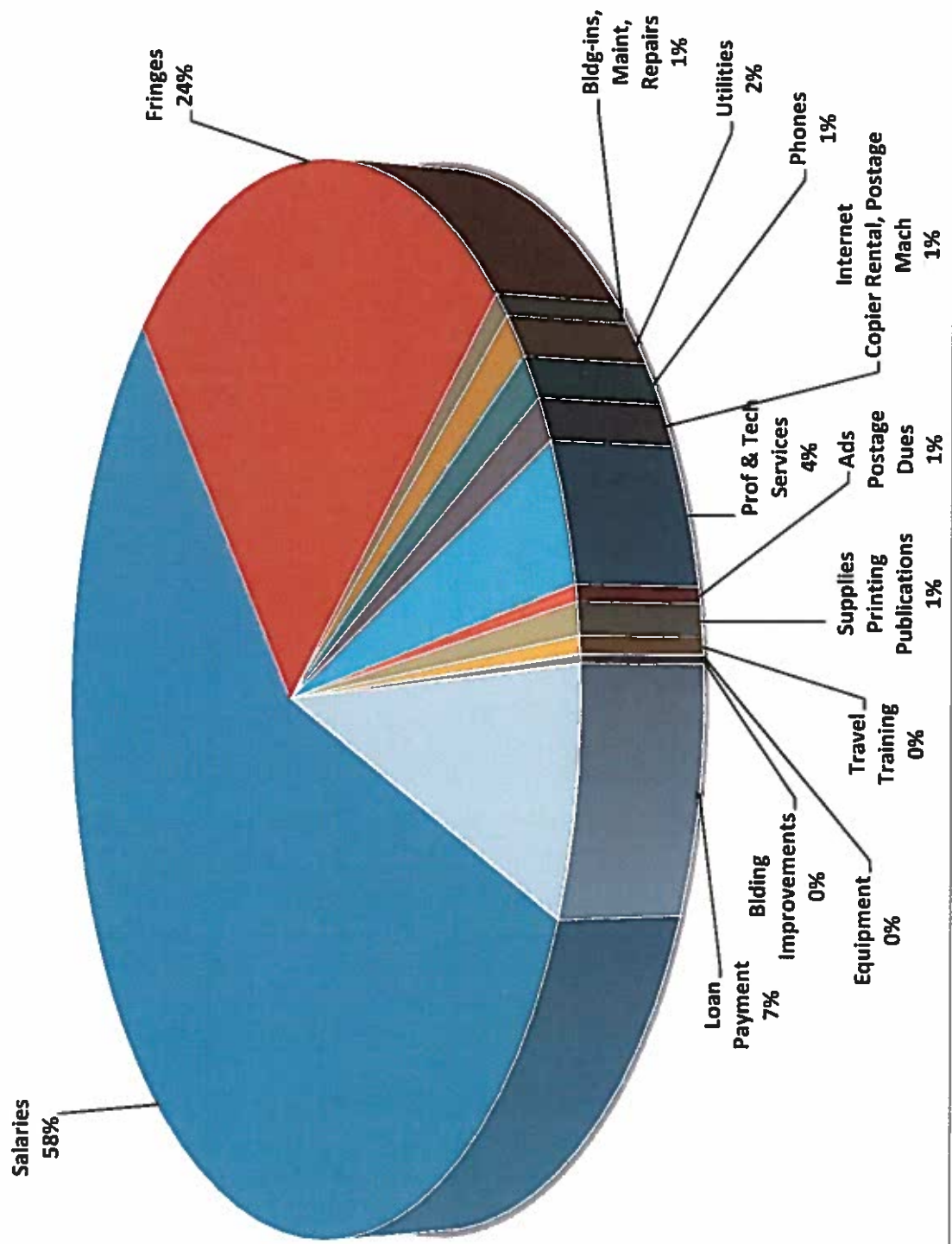
REVENUES	Budget	M-T-D	Y-T-D	Accts Recvble	Balance	% recvd
RPC Membership Dues	221,863.00	557.13	229,233.19	-	(7,370.19)	103%
Subdivisions	11,000.00	590.00	12,560.00	-	(1,560.00)	114%
IGR's	100.00	-	200.00	-	(100.00)	200%
Copies/Misc.(community over hrs)	1,000.00	60.35	575.63	-	424.37	58%
Publications	-	-	-	-	-	0%
Grant (State)	-	-	-	-	-	0%
Rental Income	19,507.00	3,000.00	21,900.00	-	(2,393.00)	112%
Contracts	49,700.00	9,341.26	31,931.30	8,907.16	17,768.70	64%
Contract Portage County	65,500.00	12,723.07	56,881.22	10,157.38	8,618.78	87%
Annual Contribution	40,000.00	-	55,000.00	-	(15,000.00)	138%
Refund/Reimbursement	-	140.61	2,303.67	129.90	(2,303.67)	-
Donation	-	-	-	-	-	-
TOTAL REVENUE	408,670.00	26,412.42	410,585.01	19,194.44	(1,915.01)	100%
January 1, 2016 Unencumbered						
Cash Balance	68,893.92					
TOTAL CERTIFICATE OF RESOURCES	477,563.92					

EXPENDITURES	Budget	M-T-D	Y-T-D	Encumbered	Balance	% expend
3 Salaries	272,451.00	26,580.41	271,550.25	-	900.75	100%
3 PERS	36,318.00	3,721.28	36,314.25	-	3.75	100%
3 Medicare	3,764.00	368.13	3,763.87	-	0.13	100%
3 Workers Comp	4,420.00	225.93	4,327.86	-	92.14	98%
3 Health Insurance	70,184.00	6,934.95	70,183.17	-	0.83	100%
4 Contract Services	2,004.00	166.99	2,003.88	-	0.12	100%
4 Travel/Training	2,900.00	8.45	2,187.32	-	712.68	75%
4 Dues	772.00	-	410.00	-	362.00	53%
4 Publications	124.00	-	124.00	-	-	100%
4 Utilities	8,600.00	505.97	6,854.82	-	1,745.18	80%
4 Advertising	300.00	-	267.90	-	32.10	89%
4 Telephone	7,064.00	889.60	6,347.80	-	716.20	90%
4 Postage	1,500.00	-	1,399.00	-	101.00	93%
4 Repairs	1,300.00	175.00	647.00	-	653.00	50%
4 Maint/Custodial Contract	3,240.00	240.00	2,760.00	240.00	240.00	93%
4 Equip/Copier Rental	4,110.00	242.86	4,093.55	-	16.45	100%
4 Professional & Technical Services	3,358.00	2,406.00	3,356.00	-	2.00	100%
4 Audit Services	4,961.00	717.50	4,961.00	-	-	100%
4 Computer Services	1,100.00	-	339.90	-	760.10	31%
4 Legal Services	10,000.00	833.33	10,000.00	-	-	100%
4 Insurances (Bldg & Bonds)	356.00	-	354.00	-	2.00	99%
5 Supplies	3,500.00	360.30	2,489.56	-	1,010.44	71%
5 Photocopying/Printing	2,100.00	59.35	1,545.98	-	554.02	74%
5 Equipment/Software	400.00	-	199.00	-	201.00	50%
5 Furniture	-	-	-	-	-	0%
6 Building Improvements	949.00	-	948.43	-	0.57	100%
7 Refund/Reimbursement	-	-	-	-	-	0%
8 Debt Service (Loan)	31,789.00	15,883.68	31,778.68	-	10.32	100%
TOTAL 2016 EXPENDITURES	477,564.00	60,319.73	469,207.22	240.00	8,116.78	98%
2015 Carryover Encumbrances						
4 Custodial Contract	240.00	-	240.00	-	-	100%
Total 2015 Encumbrances	240.00	-	240.00	-	-	
GRAND TOTAL	477,804.00	60,319.73	469,447.22	240.00	8,116.78	

PCRPC REVENUE SOURCES 2016



PCRPC EXPENDITURES 2016



CDBG FUNDS
12/31/16

FUND	BEGINNING CASH BALANCE	RECEIPTS	EXPENDITURES	ENDING CASH BALANCE
Formula 2015 Grant (BF-15)	152,044.97	35,600.00	78,822.49	108,822.48
Formula 2016 Grant (BF-16)	11,000.00	-	9,536.49	1,463.51
New Horizons Grant (BD-16)	-	-	-	-
TOTAL	163,044.97	35,600.00	88,358.98	110,285.99

12/31/16

BF 15 2015 Formula Grant

Activity	Budget	M-T-D Expenditures	Accum Exp	Left to Spend in Grant	M-T-D Draws	Accum Draws	Left to Draw in Grant
(01) Neighborhood Fac/Comm Center Franklin Twp ADA	\$ 35,000.00	\$ 9,178.42	\$ 35,000.00	\$ -	\$ -	\$ 35,000.00	\$ -
(02) Garrettsville Parking Lot Parking Facilities	\$ 50,000.00	\$ -	\$ 322.60	\$ 49,677.40	\$ -	\$ 50,000.00	\$ -
(03) Neighborhood Fac/Comm Center Mantua Township Elevator	\$ 75,000.00	\$ 15,554.52	\$ 15,854.92	\$ 59,145.08	\$ 35,600.00	\$ 75,000.00	\$ -
(04) Parks/Recreation Facilities McElrath neighborhood Ballfield	\$ 39,000.00	\$ 6,490.60	\$ 39,000.00	\$ -	\$ -	\$ 39,000.00	\$ -
(05) Private Rehabilitation Phoenix II Roof replacement	\$ 44,200.00	\$ 43,929.60	\$ 44,200.00	\$ -	\$ -	\$ 44,200.00	\$ -
(07-1) Fair Housing Program (County)	\$ 7,000.00	\$ -	\$ 7,000.00	\$ -	\$ -	\$ 7,000.00	\$ -
(07-2) General Administration	\$ 53,800.00	\$ 3,669.35	\$ 53,800.00	\$ -	\$ -	\$ 53,800.00	\$ -
Return to Grantor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 304,000.00	\$ 78,822.49	\$ 195,177.52	\$ 108,822.48	\$ 35,600.00	\$ 304,000.00	\$ -

Grant Period: 9/01/15 - 10/31/17

2016 Formula Grant

BF16

Activity	Budget	M-T-D Expenditures	Accum Exp	Left to Spend in Grant	M-T-D Draws	Accum Draws	Left to Draw in Grant
(01) Windham Community Center Rehab	\$ 121,400.00	\$ -	\$ -	\$ 121,400.00	\$ -	\$ -	\$ 121,400.00
(02-1) Fair Housing Program (County)	\$ 7,000.00	\$ 168.32	\$ 168.32	\$ 6,831.68	\$ -	\$ 1,000.00	\$ 6,000.00
(02-2) General Administration	\$ 55,000.00	\$ 9,368.17	\$ 9,368.17	\$ 45,631.83	\$ -	\$ 10,000.00	\$ 45,000.00
(03) Ravenna City Sidewalk replacement	\$ 63,100.00	\$ -	\$ -	\$ 63,100.00	\$ -	\$ -	\$ 63,100.00
(04) Mantua Center School	\$ 36,800.00	\$ -	\$ -	\$ 36,800.00	\$ -	\$ -	\$ 36,800.00
(05) Coleman Adult Day Svcs. Lights	\$ 26,700.00	\$ -	\$ -	\$ 26,700.00	\$ -	\$ -	\$ 26,700.00
Return to Grantor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 310,000.00	\$ 9,536.49	\$ 9,536.49	\$ 300,463.51	\$ -	\$ 11,000.00	\$ 299,000.00

Grant Period 09-01-16/10-31-18

2016 New Horizons Grant

Activity	Budget	M-T-D Expenditures	Accum Exp	Left to Spend in Grant	M-T-D Draws	Accum Draws	Left to Draw in Grant
(01) Fair Housing Program	\$ 12,800.00	\$ -	\$ -	\$ 12,800.00	\$ -	\$ -	\$ 12,800.00
(02) General Administration	\$ 2,200.00	\$ -	\$ -	\$ 2,200.00	\$ -	\$ -	\$ 2,200.00
TOTALS	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00

BD 16

Grant Period 10-01-16/09-30-17

LFPP Fund 8510
12/31/16

FUND	BEGINNING CASH BALANCE	RECEIPTS	EXPENDITURES	ENDING CASH BALANCE
LFPP Food Hub Feasibility Study	-	-	-	-
TOTAL	-	-	-	-

Activity	Budget	M-T-D Expenditures	Accum Exp	Left to Spend in Grant	M-T-D Draws	Accum Draws	Left to Draw in Grant
Administration RPC	\$ 4,769.91	\$ -	\$ 4,769.91	\$ -	\$ -	\$ 4,769.91	\$ -
Consultant	\$ 13,000.00	\$ -	\$ -	\$ 13,000.00	\$ -	\$ -	\$ 13,000.00
Speaker	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Copies/Printed Materials	\$ 131.00	\$ -	\$ 65.80	\$ 65.20	\$ -	\$ 65.80	\$ 65.20
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 17,900.91	\$ -	\$ 4,835.71	\$ 13,065.20	\$ -	\$ 4,835.71	\$ 13,065.20

Grant period 9-30-15/09-29-16
Extension requested
Extension granted to 3/2017

LGIP Fund 8520
12/31/16

FUND	BEGINNING CASH BALANCE	RECEIPTS	EXPENDITURES	ENDING CASH BALANCE
LGIP Parks & Rec/Plan	662.51	-	-	662.51
TOTAL	662.51	-	-	662.51

Activity	Budget	M-T-D Expenditures	Accum Exp	Left to Spend in Grant	M-T-D Draws	Accum Draws	Left to Draw in Grant
Administration RPC	\$ 42,000.00	\$ -	\$ 9,312.79	\$ 32,687.21	\$ -	\$ 9,500.00	\$ 32,500.00
Administration Park District	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
Copies/Printed Materials	\$ 3,000.00	\$ -	\$ 24.70	\$ 2,975.30	\$ -	\$ 500.00	\$ 2,500.00
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 50,000.00	\$ -	\$ 9,337.49	\$ 40,662.51	\$ -	\$ 10,000.00	\$ 40,000.00

SBIG
20160609

Grant period 5-19-16/5-19-18

PORTAGE COUNTY REGIONAL PLANNING COMMISSION

RESOLUTION 17-01

RE: SET APPROPRIATIONS FOR 2015 (LFPP) LOCAL FOODS PROMOTION PROGRAM

It was moved by _____ and seconded by _____ the following Resolution is adopted:

WHEREAS: The Budget Commission certified funds and provided a certificate of resources in the amount of \$13,066 for the Local Foods Promotion Program and

WHEREAS: It is now necessary to appropriate the funds as follows:

85109064-400000	\$0	Contract services
85109064-427000	\$13,066	Project Expenses

AND NOW THEREFORE BE IT

RESOLVED: The certificate of resources provided by the Portage County Auditor's office totaling \$13,066 shall be appropriated as noted above.

Upon call for vote by Jim DiPaola the vote was as follows:

Yeas _____ Nays _____ Abstentions _____

I certify the foregoing is a true copy of a Resolution passed and action taken on January 11, 2017.

Jim DiPaola, Chairman

Todd Peetz, Secretary RPC

PORTAGE COUNTY REGIONAL PLANNING COMMISSION

RESOLUTION 17-02

RE: SET APPROPRIATIONS FOR 2016 LGIF/LGIP Countywide Parks & Recreation Plan

It was moved by _____ and seconded by _____ the following Resolution is adopted:

WHEREAS: The Budget Commission certified funds and provided a certificate of resources in the amount of \$40,663 for the Countywide Parks & Recreation Plan and

WHEREAS: It is now necessary to appropriate the funds as follows:

85209064-400000	\$32,688	Contract services
85209064-427000	\$7,975	Project Expenses

AND NOW THEREFORE BE IT

RESOLVED: The certificate of resources provided by the Portage County Auditor's office totaling \$40,663 shall be appropriated as noted above.

Upon call for vote by Jim DiPaola the vote was as follows:

Yeas _____ Nays _____ Abstentions _____

I certify the foregoing is a true copy of a Resolution passed and action taken on January 11, 2017.

Jim DiPaola

Todd Peetz, Secretary RPC